

Silloth-on-Solway Town Council

Minutes of a meeting held on Monday 7 July 2014 at 7.00pm at Silloth Community Hall

Present

Cllr. A.J. Markley (AJM) – Chairman

Councillors

G. Wilkinson (GW)

S. Graham (SG)

A. Emmerson (AE)

J. Baxter (JB)

M. Orchard (MO)

I. Baty (IB)

C. Graham (CG)

D. Wallace (DW)

W. Jefferson (WJ)

Also present: Wendy Jameson – Town Clerk (WEJ), Anna Malina - Community Engagement Officer (AM) & Ken Wannop - Park Manager (KJW).

864	Apologies for Absence PCSO Pete Nichol.	
865	Co-option There were three candidates to fill two vacancies on the Town Council. John Cook, Jimmy Lettice and Owen Martin were each proposed and seconded and votes taken. RESOLVED that John Cook and Jimmy Lettice be duly co-opted to fill the vacancies on the Town Council. Owen was thanked for applying and told not to feel discouraged. It was good to have had three strong candidates applying for the vacancies.	
866	Declaration of Interest Cllr. A.J. Markley – re: Markley Transport, Carrs Coaches, County Council etc. Cllr. A. Emmerson – re: STAG & schools. Cllr. J. Baxter – re: Silloth Rugby Club & Sports Hall. Cllr. M. Orchard – re: Silloth Rugby Club. Cllr. C. Graham – STAG, SPAND etc	
867	Exclusion of Press & Public RESOLVED that the public be excluded for items 28, 29, 30 & 31 on the Agenda.	
868	Chairman’s Announcements Cllr. Markley had attended a number of functions/events which included James Rennie School with the High Sheriff of Cumbria, Silloth Vintage Rally and a garden party at Buckingham Palace. The Silloth Civic Service will be taking place in October. RESOLVED that a letter of thanks be sent to the organisers of the Silloth Vintage Rally. Cllr. Markley has received a letter from HMS Biter who have been very busy and will be visiting Ireland and the SW. The crew will be attending the remembrance service and hope to come to Silloth before the end of the year.	WEJ
869	Minutes RESOLVED that after a minor amendment, the minutes of the meetings held on the 2 & 30 June 2014 be confirmed as a true record and signed by the Chairman.	
870	Police Report No report. RESOLVED that the Council’s concerns about the level of cars around the town driven by youngsters and being parked on the Green and outside the Community Hall be passed on to the Police.	WEJ

<p>871</p>	<p>Silloth Green & Community Engagement Officer's Report</p> <p>Community Garden – Jane at HLF was extremely pleased with photos of the signage and garden. Anna has spoken to Jane and confirmed that the claim for funding in relation to volunteer hours it doesn't matter whether it is specifically for Capital or Revenue. A list to be provided to Jane on what the Council would like to spend the remaining budget on and Anna has also asked for clarification re: re-pooling of the budget.</p> <p>Airfield Project – Anna has done a lot of work on the Airfield project over the last month. Training has been organised, with a trip to Carlisle Aviation museum and some interviews arranged. A student from Cumbria University is to do a website for the project with videos and audio on it. Presentation equipment is to be purchased. A marquee was erected on the Green at the Vintage Rally about the project and also intend to go to the Kite Festival. The school is to get involved with a drama performance.</p> <p>Training Plan – the training plan was done by consultants and it would be better to ask volunteers what training they would want to do. A prioritised plan was put together but a lot is not relevant now. The whole plan needs updated. Anna to find out if there are any other relevant courses. Anna will be attending a course in Edinburgh on Wordpress at a cost of £99. Information can be added to Silloth Green website re: Docks, nature etc.</p> <p>Education Plan – Anna feels the Education plan is impossible to implement and has spoken to Jane. Anna to re-write the Education plan. It is better to develop strong links with schools etc rather than concentrating on high numbers. Schools and nursery to be involved in writing the education plans for different age groups which will include the history of the Green and get someone in to design the information packs.</p> <p>Cumbria in Bloom – A Powerpoint presentation has been put together and information for the judges. Anna and Bill to meet at 10.00 on Monday prior to judging.</p> <p>Community Garden – It was suggested that some sort of edging is needed along the front of the Garden – Ken to look at it. Sensory equipment has arrived which is stored in Ken's yard. Friends of the Green want some input from the Council as to where it is to be sited. Also need to decide where new seats and bins are to be placed. RESOLVED that site meeting of Parks Committee be held at 10.00 on Tuesday meeting at the grounds maintenance yard and then over to the Community garden.</p> <p>Interpretation for Pagoda – There was talk about interpretative kiosks but Jane felt they were very expensive and suggested I-pads which would be cheaper to replace. Cllr. C. Graham recently attended a CALC training course and recommended it to the rest of the Council.</p>	<p>AM</p> <p>AM</p> <p>AM</p>
<p>872</p>	<p>Cumbria in Bloom</p> <p>Owen and Cllr. C. Graham did a walk around the town to identify any jobs needing done. Only two volunteers attended the clean up event which was a terrible day weather wise. Thanks to volunteers Owen Martin and Ann Winter, and Allerdale. Businesses were asked if they would be willing to put hanging baskets up. Six hanging baskets and a flower trough were ordered from Moota which were paid for by the businesses. The Golf Hotel would not be putting any up this year as Hopes will not be spending any money to have the building painted.</p>	
<p>873</p>	<p>Town Team</p> <p>It was suggested that a Town Team be put together whose focus would be on the town. Need to define what their responsibilities would be. It could be an extension</p>	

	<p>of the Parks Committee with additional members on it. Cllr. C. Graham is happy to go to other towns to discuss what they do and how it functions.</p> <p>RESOLVED that Cllr. C. Graham obtain further information and bring back to the next meeting.</p>	
874	<p>Adjournment of Meeting</p> <p>There had been no prior requests from members of the public to speak at the meeting.</p>	
875	<p>Planning Applications</p> <p>a) The Town Council considered the following planning application which had been deferred to full Council by the Planning Committee. Ref No: 2/2014/0387 Proposal: Reserved matters application for the development of 22 residential units (relating to Outline Application 2/2010/0037) Location: Former Fisons Factory Site, Harvest Industrial Estate, Silloth Applicant: Harvest Park Developments Ltd http://planning.allerdale.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=116440 Cllrs. W. Jefferson and A.J. Markley declared an interest and left the meeting. RESOLVED that the Town Council recommend the application be rejected as the plans are not what was originally agreed to. There is an ongoing problem with sewerage at Greenrow Meadows and the current system would not be able to cope. There needs to be a pumping station on site. The land needs to be cleaned up of contamination due to previous uses of the site.</p> <p>b) The Town Council have approved the following applications: Ref No: 2/2014/0324 Proposal: Part demolition of Silloth Social Club Location: Silloth Social Club, Waver Street, Silloth Applicant: Mr F. Scott, Frank Scott Builders Ref No: 2/2014/0333 Proposal: Change of use of vacant building to car and minibus storage and light inspection Location: New lairage, Silloth Docks, Station Road, Silloth Applicant: Mr Glen Holder Ref No: 2/2014/0368 Proposal: Demolition of flat roof extension and erection of new pitched roof rear extension Location: 184 Skinburness Road, Silloth Applicant: Mr Robert Edgar</p> <p>c) Allerdale Borough Council have approved the following: Ref No: 2/2014/0324 Proposal: Part demolition of Silloth Social Club Location: Silloth Social Club, Waver Street, Silloth Applicant: Mr F. Scott, Frank Scott Builders</p> <p>d) A letter was received from the County Council regarding an application for an Order to modify the Definitive Map and Statement of rights of way by deleting public footpath no: 253015 at Skinburness, Silloth. RESOLVED that the Town Council agree to the proposal to have the footpath deleted from the Definitive Map.</p>	<p>WEJ</p> <p>WEJ</p>
876	<p>Schedule of Correspondence, Notices and Publications</p> <p>RESOLVED that the schedule of correspondence, notices and publications be noted and that the following actions be carried out:-</p> <ul style="list-style-type: none"> • Letter was received from organisers of Ragnarock Rally. A letter has been sent by the Rugby Club thanking the organisers as the site was cleaned up afterwards and left as it was and inviting them back next year. • Request from Avril Quinn, Solway Community Technology College to use the Story telling chair as part of their Activity Week (21-25 July). RESOLVED that permission be granted, as this is an excellent idea. • Silloth AFC – re: Football pitch maintenance. Emails received from Eric Telford 	<p>WEJ</p>

	<p>in relation to the football pitch maintenance and conditions included in the lease etc. The grassy bank would not be cut due to Health and Safety reasons, as it is too steep and barrier at the bottom prevents access. Excellent news about Patrick Brough signing for Carlisle. RESOLVED that a further letter be sent to Mr Telford and also recognising the excellent work the club does with youngsters.</p> <ul style="list-style-type: none"> • Email from Sue Moore re: Road into New Street. Residents are not able to afford to put any money forward but ask that Cumbria Highways be asked to provide some temporary gravel which they had offered to do. Cllr. Markley has been in touch with Cumbria Highways who will be contributing £1000 for the Town Council to undertake the grass cutting of the Hollow and looking at other work around the town. Also applied to have it included as a Community Asset transfer. Karl Melville at Highways is looking to get some work done by a company. RESOLVED that further item be included on the next Agenda regarding the road into New Street. • Cumbria Highways – re: Winter maintenance. Winter maintenance programme is going to Cabinet in July and email to request details of any changes in the existing gritting routes for inclusion in the report. RESOLVED that the Council apply for the usual allocation of salt, as in previous years. • NALC – Information concerning the submission of nominations for the 2015 Birthday Honours List. The deadline is 4 August. • Email from Steve Shaw asking that the Town Council submit a proposal asking for the Government to give all parish and town councils the right to sell electricity they generate from local schemes. RESOLVED that no action be taken. • Cumbria Highways – re: Reported defects. Email providing information about the feeder pillars supplying the Christmas lights were disconnected and what is required to bring them up to a safe standard. RESOLVED that information be obtained from Shaun Bell Electrical who installed the wiring in the feeder pillars. • Cumbria County Council – re: Buses. Email to invite a representative from the Town Council to a meeting on Wednesday 9 July at Thursby Village Hall to investigate community based solutions ahead of subsidies being removed. Cllr. Markley will be at the meeting and Cllr. C. Graham may also attend. • Alzheimer’s Society Roadshow – The roadshow vehicle would like to visit Silloth on 12 and 13 August from 10.00am to 4pm. RESOLVED that the Council have no objection to the vehicle parking on the Green, near the public conveniences on Criffel Street. • Letter received from Lindsey Whitlam in relation to the Netball team using the former all weather area at the sports ground. RESOLVED that the group need to liaise with the Sports association and come forward with a proposal. Jimmy Lettice and Steven Hart will be looking to get funding once the land belongs to the Town Council. 	<p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p>						
877	<p>Committee Reports No committee reports.</p>							
878	<p>Licences The Town Council considered the following application for street trading consent:</p> <table border="1" data-bbox="236 1928 1356 2040"> <thead> <tr> <th data-bbox="236 1928 606 1966">Applicant</th> <th data-bbox="606 1928 989 1966">Location</th> <th data-bbox="989 1928 1356 1966">Date and Times</th> </tr> </thead> <tbody> <tr> <td data-bbox="236 1966 606 2040">Susan Howe Tanglewood</td> <td data-bbox="606 1966 989 2040">Criffel Street, Silloth (see map)</td> <td data-bbox="989 1966 1356 2040">Every Saturday & Sunday 9am to 9pm</td> </tr> </tbody> </table>	Applicant	Location	Date and Times	Susan Howe Tanglewood	Criffel Street, Silloth (see map)	Every Saturday & Sunday 9am to 9pm	
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	<p>Causewayhead Silloth</p> <p>RESOLVED that a letter of objection be sent to Allerdale, as the Town Council feel there are enough food premises in the town, all of whom have to pay business rates and are here all year round.</p> <p>Cllr. D Wallace left the meeting.</p> <p>Ice Cream Concessions No further documentation had been received from Mr Tinnion, despite numerous requests and dates by which to provide the information. RESOLVED that Mr Tinnion be refunded the £50 paid for his pitch and it be allocated to someone else. Cllr. Jefferson abstained from the vote.</p>	<p>WEJ</p> <p>WEJ</p>
879	<p>Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted.</p>	
880	<p>Allerdale & County Council Reports Allerdale: Allerdale have arranged for the painting to be done in the Criffel Street public toilets. Decoration to be checked. County Council: Car parking issue is ongoing. New nuclear site at Moorside is moving forward. LEP got £22.3m which could create 2000 jobs in the south of the county. Silloth will be in the assisted status area and will be able to obtain additional funding if we can show growth and improved employment figure. Now a better bet for growth potential. No free school transport now for +16. Cllr. Markley has been voted back in as Chairman of IFKA. Next Tuesday the scouts will be bringing a group to the Hall.</p>	
881	<p>Park Manager's Report Ken provided a report on work done over the last month. There have been electrical problems with the Splash Pad which will be fixed asap. Motorbike event at the Rugby club was a brilliant event but they will need to get a skip next year to dispose of the waste. The Town Council thanked Ken and his team for all their work as everything is looking good.</p>	
882	<p>Town Clerk's Report The Town Clerk provided a detailed report of work done since the last meeting.</p>	
883	<p>Payment of Accounts RESOLVED that the payments listed in the register report to 7 July 2014 be approved for payment.</p>	WEJ
884	<p>Application for financial assistance None.</p>	
885	<p>Applications for events Completed application forms have been received for the Theatre event in August.</p>	
886	<p>Silloth Vintage Rally Letter of thanks to be sent to the event organisers following this years Vintage Rally. Cllr. Markley had checked with the event organisers after complaints were received about vehicles parking on the Green days before the event and exhibitors were told</p>	

	that they couldn't come earlier. RESOLVED that letter be sent asking the organisers to make it clear to exhibitors that if they turn up before Friday prior to the 2015 event, they will be asked to remove their vehicles.	WEJ
887	<p>Grass Cutting</p> <p>Cllr. Markley and the Clerk met with Tanya Pears from Home Group and Bob Henderson from Allerdale about the grass cutting around the town and in the housing estates. They drove round town and were disappointed with the mess the contractors had left behind. Silloth Town Council would be happy to do the work and Tanya was to put it to Home Group that we would do the work. Cllr. Marley received a call tonight to say Home Group are happy for the Town Council to do the grass cutting and Tanya will look at the amount of money involved and let us know. Any additional funding would be a benefit. RESOLVED that the Town Council are happy to progress the matter, with the Town Council to resume cutting the estates etc.</p>	WEJ
888	<p>Pagoda</p> <p>It was suggested that gates are needed for across the doors at the Pagoda to provide additional security and prevent further damage. It was suggested that fancy wrought iron gates could be obtained, painted in the same colour as the Pagoda and possibly incorporating some sort of heritage type design. Wilson's at Abbeytown to be approached for a price.</p>	
889	<p>Community Asset Transfer</p> <p>Expression of Interest has been submitted to Cumbria County Council in respect of the land at the sports ground but currently waiting for a reply. RESOLVED that an Expression of Interest be submitted to Cumbria County Council in respect of the Hollow and enquiries be made in relation to land at the Dock entrance.</p>	WEJ
	<p><i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i></p>	
890	<p>Silloth Green</p> <p>The Clerk has been in touch with Jane in relation to the draw down of funding for maintenance. CCC are owed £50k from the last claim and are owed £50k due to HLF holding back a % of the funding. CCC are finished with the project now the capital phase is over but are keen to be reimbursed with the funding that is still outstanding. Jane has spoken to Nick who has asked for an updated Management & Maintenance plan which the Clerk has forwarded on to them, as it was updated prior to Green Flag judging last year. Jane has come back to say they need financial cash flow or a letter confirming that the Council has funding in place for the next 10 yrs. RESOLVED that a letter to be sent from the Council.</p> <p>Jane has also confirmed that funding needs to be spent before 31 March, volunteer hours do not have to be split between capital and revenue, and unspent funding in remaining budgets including revenue inflation and contingency can be utilised on other things such as interpretation. There could potentially be a pot of £93k available to spend. The Clerk has looked at the stage 2 bid and there were various items classed as desirable works which included paving, lighting, car park resurfacing and a new shelter etc. There is also interpretation and various other things for which the funding could be utilised. The Clerk however has concerns about the Council's ability to cash flow the remaining work, as the Council would be responsible for paying any bills coming in which would then need to be reclaimed from HLF, however if things were timed carefully with claims going in and if HLF were to allow</p>	WEJ

	<p>the draw down of the remaining maintenance funding, then it could be done.</p> <p>RESOLVED that a Parks Committee meeting be held on Tuesday to put together an outline of what the funding could be used for, to progress the matter, as the next full Council meeting isn't until September.</p>	WEJ
891	<p>Community Hall</p> <p>The Clerk put together a brief report giving details of additional improvements needed to the building and proposed charges for the hire of rooms etc in a bit to recover some of the costs incurred in running the building. Anna suggested that a funding application could be submitted by Friends of the Green or STAG to purchase additional tables and chairs etc which was agreed by the Council. RESOLVED that no charges be made to Community groups for the use of the building but that commercial organisations would be charged £9 per hour for the meeting room and £12 per hour for the main room.</p>	WEJ
892	<p>Putting Green & Deckchairs</p> <p>The Kandy Shop had expressed an interest in running the facilities but would not be proceeding with the idea this year.</p>	
893	<p>Amounts owing to the Town Council</p> <p>None of any concern.</p>	

Signed.....

Date.....