

Silloth-on-Solway Town Council
Minutes of a meeting held on Monday 4 April 2016 at 7.00pm at Silloth Community Hall

Present: A.J. Markley (AJM) – Chairman

Councillors

W. Jefferson (WJ), J. Cook (JC), I. Baty (IB), G. Wilkinson (GW), O. Martin (OM),
 C. Graham (CG), A. Emmerson (AE), M. Orchard(MO) & D. Pattinson (DP).

Also present: Wendy Jameson – Town Clerk (WEJ), Anna Malina – Community Engagement Officer (AM), &
 Ken Wannop - Park Manager (KW). Also PCSO Peter Nichol.

570	Apologies Cllrs. D. Graham & S. Graham.	
571	Declarations of Interest As recorded. J. Cook – regarding supply of pop up panels.	
572	Exclusion of Press & Public It was agreed that the public be excluded for item 27 on the Agenda.	
573	Chairman's Announcements The Chairman attended a parish meeting at Mawbray Hall in relation to the number 60 bus service which will be running continuously. He also met Wayne Dixon and his dog Koda who are walking the coast of Britain and litter-picking along the way. Wayne was pleased by the hospitality he had received whilst at Silloth. The Chairman met with the Solway Woodcarvers who are intending to make an annual contribution towards the running costs of the Community Hall. The Chairman has been invited to Manchester for the annual reception re: HMS Biter and it was agreed that the Chairman should attend.	
574	Minutes RESOLVED that the minutes of the meeting held on the 14 March 2016 be confirmed as a true record and signed by the Chairman.	
575	Police Report The Police Report was circulated to members of the Council prior to the meeting. The Police have been dealing with a lot of anti-social behaviour involving youths. Dispersal orders have been put in place over a two weekends and letters have been issued. Christine Ray is organising a meeting to allow kids to get their point across. Cllrs. are happy to attend. Clerk to notify members of the Council of the date.	
576	Town Centre Projects/Initiatives Joe Broomfield from Allerdale Borough Council attended the meeting. There will a further £10k funding from Allerdale this year for possible town centre projects/ initiatives. The process will be the same as the last 2 years, with ideas to be submitted to Allerdale and signed off by the portfolio holder. A teen shelter could be one possibility. Prices to be obtained following the meeting with the kids, if this is something they would like. The Coastal Community Team are looking to tap into several sources of funding this year and the HLF project is coming to an end at the end of April.	
577	Adjournment of Meeting There had been no prior requests from members of the public to speak at the meeting.	
578	Schedule of Correspondence, Notices and Publications	

	RESOLVED that the schedule of correspondence, notices and publications be noted.	
579	<p>Planning Applications Allerdale Borough Council have approved the following:- Ref No: 2/2016/0040 Proposal: Single storey extension Location: 13 Skinburness Drive, Silloth Applicant: Mr C Walker</p>	
580	<p>Committee Reports Allotments Committee – 26 March 2016. A further site meeting took place. Allotment holders need to be part of an association and need to look at re-writing to lease. Meeting to be held with all allotment holders to look at setting up an association and report back to the next meeting.</p>	
581	<p>Licences None.</p>	
582	<p>Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted.</p>	
583	<p>Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted.</p>	
584	<p>Park Manager's Report The Park Manager gave a report on work done over the last month. Grass cutting has started. Fence at the side of the bridge at the top of Eden Street has been put in place. Maintenance done on football and rugby pitches. Pagoda has now been boarded up. Picnic benches were removed from the BMX track but have been found and put in safe storage. Stanwix are planning to improve the entrance to Hylton Park with a new concrete plinth at the top of the allotments etc, Silloth sign to be moved and flowers put underneath. A request was received to use the safety railings for the football tournament. The Council agreed that if it was for a commercial enterprise, then a contribution should be asked for. Railings would also be needed when the Victorian style lighting is put in place.</p>	
585	<p>Community Engagement Officers Report Newsletter – Anna had hoped to have final copy done but it's not finished yet. Final copy to be run past the Parks committee or the Clerk, Tony & Bill before it is sent out. End of Project Event -</p> <ul style="list-style-type: none"> • Pop up Tent – Prices had been obtained for a pop up tent – discuss later under Silloth Green financial update. • Pop-up Panels – Discuss later under Silloth Green financial update. • Selection of Images – Anna to work with the Clerk on the selection of some images. <p>Heritage Rose and Bee Garden – Vivian is getting on with the planting and weeding. Cumbria Life Article – a good article appeared in the Cumbria Life magazine about Vivian which is good publicity for the town. Lecterns – signs are finished but not given a date yet as to when they are to be installed. Pagoda Panels – Invoice received. Panels are not installed yet, until the repairs are done. Education Cards – Content is done but there has been a problem with uploading it. Cumbria in Bloom – application forms have been completed for the gardens. The Golf Club could be put forward for a special award. Silloth/Britain in Bloom – Website is being updated. There is a Facebook page for BiB Finalists. Anna uploaded some photos and received a lot of likes and a positive comment from one of the judges. Article was included in the Solway Buzz which will hopefully generate some interest. Anna & Chris met with judges at Dalston. Anna and Bill have discussed the route of the judges visit. Time may be an issue and volunteers will be needed to help. Silloth in Bloom meeting is tomorrow evening.</p>	

586	<p>Town Clerk's Report</p> <p>The Town Clerk provided a report on work done since the last meeting. Reports from Cllrs. are needed for the Annual Town Report by 30 April.</p>	
587	<p>Payment of Accounts</p> <p>RESOLVED that the payments listed in the register report to 4 April 2016 be approved for payment. The Clerk had been in touch with a broker for electricity prices for the various Town Council supplies and a saving of over £3,000 can be achieved by changing to SSE on 24 month contracts which are to go ahead.</p>	
588	<p>Applications for financial assistance</p> <p>A letter was received from the Solway Arts Society seeking financial support of £75 each towards three events taking place in Silloth. RESOLVED that the letter be forwarded to STAG, as the funding allocation for tourism is channelled through STAG. The Town Council are happy for the events to take place.</p>	
589	<p>Silloth Green Project</p> <p>The Clerk prepared a report comparing the actual expenditure to date with the budget and provided an update on items still in progress. The installation of the Victorian lighting is to take place in the next couple of weeks. The shelter on Skinburness is progressing slowly. Nick Herepath will be coming to Silloth on 15 April to have a look at the proposed location of the new shed which is planned to go in the grounds maintenance yard. £1,709 is remaining in the budget to cover the end of project celebratory event. There is insufficient funding to cover the cost of both a pop up tent and the pop up displays but it was agreed that a pop-up tent printed with Silloth Green logo be obtained 3m x 6m which could be re-used at future events on the Green. Photos of the project from start to finish could be added to the website which would be accessible long term. A community clean up event is to be held on Skinburness Road to coincide with the opening of the refurbished shelter. The doors on the public toilets need painted. A supply of merchandise printed with Silloth Green logo to be obtained to give to volunteers. £1,875 is remaining in the training budget. The Clerk has been in touch with Newton Rigg about training in tree pruning for the grounds maintenance staff but not had a reply as yet. Further email to be sent to Newton Rigg. An additional First Aid course could be arranged or horticultural training to assist with the Britain in Bloom preparations. It was agreed that three additional bollards be obtained to prevent access to the Promenade by fisherman who are driving their vehicles over the grass next to the Fairground and causing damage to the grass.</p>	WEJ
590	<p>Applications for events</p> <p>None.</p>	
591	<p>Harvest Park Developments</p> <p>Cllr. Markley met with Trevor Donald regarding the route of the new footpath from the Harvest Park Development. Another drawing has been provided to show the new route which runs from under the bridge and comes out at the corner opposite the Albion on Eden Street. The last suggestion which ran alongside the Rugby pitch had not been accepted by the Council and the new route would avoid any disruption to the football pitch.</p> <p>After a lengthy discussion it was RESOLVED that:-</p> <ol style="list-style-type: none"> a) the new footpath would need to be to an adoptable standard; b) be a minimum of 1.8m wide, apart from at the top corner opposite the Albion to avoid an existing mature tree; c) the new footpath should be fenced along the full length, as per the S106 agreement which would prevent people from taking short cuts across the sports grounds, with a wooden fence to be erected along the edge of the football pitch; d) Lights to be provided as per the S106 agreement, with electricity costs to be covered by the developer. 	

	A vote was taken 5 for, 3 against and 1 abstention.	
592	<p>Silloth Conservation Area Cllr. Cook had been approached by a lady on Esk Street regarding a lamp post and tree outside her property. The lamp post is the responsibility of CCC. Tree roots are causing damage to pavements in places and for them to be carried out work to the trees they would need permission from Allerdale as it is within a Conservation area. There is also an issue regarding the installation of uPVC windows within a Conservation area. The Conservation area in Silloth was designated in 1978 and it may need to be re-assessed. The Conservation area was set up to conserve but after 30 years it probably needs reviewed. Some properties have been altered over the years that are not in keeping with the Victorian façade. RESOLVED that a letter be sent to Kevin Kerrigan at Allerdale Borough Council to request that an appraisal be carried out, to ensure that the designated Conservation areas in the town are still fit for purpose.</p>	WEJ
593	<p>Community Asset Transfers The Clerk had been in touch with the Council's solicitor regarding the Community Asset Transfers of land from the County Council. He is currently awaiting a response from the County Council to various queries raised in letters sent in January and February. If no response was received by the end of March, a further letter was going to be sent. Situation is ongoing.</p>	
594	<p>Councillors Matters After attending a Good Councillor by CALC, Cllr. Cook suggested that the Council include 'Councillors Matters' on the Agenda which would allow matters to be discussed at short notice but no decisions taken in the meeting. There were concerns raised that it could cause problems. The Clerk would need to be notified prior to the meeting about what was to be raised. After some discussion it was RESOLVED that Councillors Matters be included on the Agenda each month. Vote 5 for, 4 against.</p>	
595	<p>Pagoda The Council gave some consideration to the installation of a security system at the Pagoda on Silloth Green, to protect the building against vandalism. Various options were considered. Clerk to obtain costs for the installation of a CCTV camera, with dusk to dawn lighting. Damage to the Pagoda over the last 3 years has amounted to £2,418 in total. RESOLVED that a statement be sent to the Solway Buzz providing details of the cost of the damage and that the Council is looking to install security measures at the Pagoda to protect the building, all of which has to be funded by Silloth ratepayers.</p>	
	<p><i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i></p>	
596	<p>Amounts owing to the Town Council No amounts outstanding.</p>	

Signed.....

Date.....