

Silloth-on-Solway Town Council

Minutes of a meeting held on Monday 3 August 2015 at 7.00pm at Silloth Community Hall

Present

Cllr. W. Jefferson (WJ) – Deputy Chairman

Councillors

J. Cook (JC), A. Emmerson (AE), O. Martin (OM),
D. M. Pattinson (DMP), G. Wilkinson (GW), M. Orchard (MO)

Also present: Wendy Jameson – Town Clerk (WEJ), Ken Wannop – Park Manager (KW), Anna Malina –
Community Engagement Officer (AM) & Peter Nichol – PCSO.

289	Apologies Cllrs. A.J. Markley, I. Baty, C. Graham, D. Graham & S. Graham.	
290	Declaration of Interest Cllr. Cook – re: item 32 on the agenda & STAG. Cllr. O. Martin – STAG, Christmas Lights, Carnival & FOG committees.	
291	Exclusion of Press & Public It was agreed that the public be excluded for items 29, 30, 31, 32 & 33 on the Agenda.	
292	Chairman's Announcements None.	
293	Minutes RESOLVED that the minutes of the meeting held on the 6 July 2015 be confirmed as a true record and signed by the Chairman.	
294	Police Report PCSO Peter Nichol attended the meeting. Police are busy at this time of year. Police can now give out fines for dog fouling and dropping litter but so far have given a few poop bags out.	
295	Adjournment of Meeting The meeting was adjourned to allow Clare Stabler from NADT to speak. Funding is coming to an end at the end of August for the Friday night project which provides activities for approx 70 youngsters. It costs £42 p/w for hall hire and travelling costs. Wages costs are covered. Clare asked if the Council would consider providing a grant to help towards the costs. NADT are also involved with the Blooming Youth group in Wigton and could possibly help with clearing path etc. Request for funding to be included on the next agenda.	WEJ
296	Schedule of Correspondence, Notices and Publications	

RESOLVED that the schedule of correspondence, notices and publications be noted.

- Implementing geological disposal: A call for evidence on working with communities. The document provides background information on the process as well as asking a series of questions, centred on the issues of community representation, community investment and the test of public support. Closing date for the submission of responses is 4 September 2015. The Call for Evidence can be accessed via: <https://www.gov.uk/government/consultations/implementing-geological-disposal-working-with-communities>. All the responses from the Council have said no and further response to be sent to say no and refer them to previous documentation submitted. Cllr. Cook gave his full backing as Allerdale Councillor.
- Connecting Cumbria Superfast Broadband – Email from Phil Ruston about organising a Digital Inclusion event for Silloth, to include the Chamber of Trade if possible. Cllr. Cook attended a meeting at Allerdale on Friday regarding the possibility of free Wifi on the Green. It would cost £6k installation and £2k p.a. running costs which is a lot of money for limited coverage. Item to be included on a future agenda.
- Internal Drainage Board for the Waver Wampool – Water Level Management Board Justification Statement – Summary Report July 2015. Consultation responses to be returned by 28 August. There are two sides to it – farming and environment
- Solway Community Technology College – Letter from Lois Baird enclosing a copy of the designs from the three winners from the Signage competition. Not sure how to incorporate the designs into the Town signs. Unable to take any action as yet. Cllr. Jefferson to check with AONB regarding the installation of the current signs and therefore who has the original signs. It had previously been proposed to have an additional sign to promote the Cumbria in Bloom success and Green Flag Award etc.
- Allerdale Borough Council – Licensing Act 2003 – Review of Statement of Licensing Policy. Responses to the consultation to be returned by 18 September 2015. Individual comments from members of the Council to be sent to the Clerk.
- National Association of Local Councils Planning in the Community Seminar – Wednesday 9 September – Speaker Invitation. Presentation to cover 'Silloth: The impact of World War 2', How the Town Council worked with Silloth Tourism Action Group (STAG), who have been awarded a lottery fund for a project to research the history of Silloth Airfield and community memories of the town's wartime years. Anna & Cllr. Cook are interested in attending. Anna works for the Council and worked on the project. Need to ascertain the sustainability of the project/exhibition. May be a good source of funding, as English Heritage will be at the event. **RESOLVED** that Anna and Cllr. Cook attend the event with the Council paying standard mileage for one car.
- Emails in relation to the poor condition of the shelter on Skinburness Road, from Barry Hope, Linda McCormick and Helen Strickland. It is not good for Silloth to read things on social media about the poor condition of the shelter. The Council has known for a while about the shelter and obtained a quote for £3,900 to have it

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Cllrs.**

	<p>refurbished but the funding was not there. There is a lot of good will and community support to have the shelter renovated. Storey Decorators have offered to paint it. An additional quote has been received to renovate the shelter. Clerk has written to Jane at HLF to see if any of the HLF funding can be used to fund the project but has not received a response. There may be local trades people who would be willing to help, along with community support. The work would need to be done to a proper standard, with the need for risk assessments and public liability insurance. RESOLVED that quotations be obtained for the necessary work, with funding to come from either HLF or from the £10k funding from Allerdale.</p> <ul style="list-style-type: none"> • Email from an owner on Solway Holiday Village about the state of the park. Clerk has responded to the email to notify the owner to contact Allerdale Borough Council with his concerns. • Letter from Florence Holden in The Crofts enquiring about who is responsible for the footpath behind the houses in the Crofts which is overgrown. RESOLVED that a letter be sent to Home Group. • Email from Joe Broomfield with details of the costs for a big screen for the Tour of Britain and the proposed contribution from the Town Council. Inner Wheel approached the Rotary Club about arranging some community activities to coincide with the Tour of Britain. The Beer Festival has offered the use of the marquee. Application form for an event to be completed. RESOLVED that the Council are in favour of a big screen with a contribution of £2,437.50 from the Town Council. The screen is waterproof and people will be happy to travel to watch the event. Investigations to be made into whether any HLF funding may be used, as the event could be used to promote the Green and the opening of the Rose Garden • Cumbria County Council - Information about the City Council super-connected city voucher scheme which allows small and medium-sized enterprises to apply for vouchers of up to £3,000 to connect to superfast broadband. Noted. 	<p>WEJ</p> <p>WEJ</p> <p>WEJ</p>
<p>297</p>	<p>Planning Applications</p> <p>Allerdale Borough Council have approved the following: Ref No: 2/2015/0333 Proposal: Proposed industrial unit for electrical workshop and office Location: Station Road Industrial Estate, Silloth Applicant: Mr Shaun Bell</p>	
<p>298</p>	<p>Committee Reports</p> <p>A meeting of the Allotment Committee took place on 20 July 2015 and letters have been sent out to allotment holders who need to tidy up their allotments.</p>	
<p>299</p>	<p>Licences</p> <p>None.</p>	
<p>300</p>	<p>Reports from Representatives on Outside Bodies</p> <p>RESOLVED that verbal reports received from Representatives on Outside bodies be noted.</p>	

301	<p>Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted.</p>	
302	<p>Park Manager's Report Grounds maintenance team have been busy with grass cutting, general maintenance, machinery maintenance and cutting grass verges. A replacement flail was obtained on loan, whilst the Council's was being repaired. Need to re-assess at a later date.</p>	
303	<p>Community Engagement Officer's Report</p> <ul style="list-style-type: none"> • Rose Garden – Interpretation panels are underway and Anna is liaising with Vivian. Looking at how to involve youngsters and the community and how to communicate information. Estimate has been obtained for the interpretation panels. Vivian has proposed a box hedge to protect the garden from dogs and youngsters which would also finish the garden off. • Hard Copy Leaflet and multimedia eBook for Silloth Green – Currently working on the content. Quotation has been received for the artwork. Leaflet will include info on the heritage of Silloth Green, features, Bee Butterfly & Bug project & various annual events. Leaflet would go out to various outlets and schools etc. A multimedia ebook will help with the delivery of the education plan. It will be put on the website and links sent out to local schools. Historical documents for the Green will also be archived. Info could also be put onto memory sticks with Silloth Green logo on. • Green Flag Results (2015/16) – Silloth Green has achieved another Green Flag award but the results are slightly down. • Cumbria in Bloom – Tour went quite well and the judges seemed impressed with what they saw including the community garden and the Bee project. The awards ceremony will take place on 16 September at Dalton in Furness. Anne and Vivian to represent the community at the ceremony. The new garden is an absolute credit to Vivian and everyone involved with it. 	
304	<p>Town Clerk's Report The Town Clerk provided a report on work done since the last meeting. The Clerk questioned whether the Council wanted a Green Flag raising ceremony this year. RESOLVED that the flag is raised at the Carnival, as in previous years. Time to be arranged with Carnival committee. Cllr. Wilkinson is happy to represent the Council at the Carnival, as the Mayor and Deputy Mayor are not going to be available.</p>	WEJ GW
305	<p>Payment of Accounts RESOLVED that the payments listed in the register report to 3 August 2015 be approved for payment.</p>	
306	<p>Applications for financial assistance None.</p>	

307	<p>Applications for events</p> <p>The Clerk is struggling to get completed forms in from the event organisers, with some being returned at the very last minute. Currently waiting for forms for the Beach Marathon and also the Music & Beer Festival.</p>	
308	<p>Allerdale Borough Council – Funding</p> <p>RESOLVED to give further consideration for suitable projects to utilise the funding of £10,000 from Allerdale Borough Council at a later date.</p>	
309	<p>Byelaws</p> <p>PCSO Nichol has done an excellent job in keeping vehicles off the Green and youngsters seem to be listening to him. There would be cost implications if the Council decided to implement byelaws on the Green. RESOLVED not to proceed with the implementation of byelaws, as it is preferable to take alternative action against people parking on the Green.</p>	
310	<p>2015 Questionnaire</p> <p>The Clerk had compiled a Summary of the Responses to the Town Council's 2015 Questionnaire. RESOLVED that the information be made available on the Town Council website.</p>	WEJ
311	<p>Criffel Street Market</p> <p>Following the trial run of the market being held on the Green, rather than on Criffel Street there has been nothing but positive feedback as a result and there has been a lot more car boot stalls. Some stalls were a bit too close to the planted flowerbeds which could potentially be damaged under foot. It was questioned whether the Council could benefit from any revenue from rent charges but this is doubtful.</p>	
312	<p>Bike2Work Scheme</p> <p>RESOLVED that the Town Council sign up to the Bike2Work scheme which would enable employees to save up to 42% on the cost of bikes/equipment, with the cost being spread over weekly/monthly interest free payments which are deducted from the employees wages. More information can be obtained from www.bike2workscheme.co.uk</p>	
313	<p>Complaints about Seagulls</p> <p>Residents are complaining about Seagulls in the town due to householders feeding the birds. This is an Environmental Health issue and has been noted by the Town Council. Clerk to have a quiet word the Environmental Health department</p>	WEJ
314	<p>Putting Green</p> <p>The Putting Green is no longer being opened up to the public, as it was not proving viable to do so. It was used for the Theatre performance and was a good venue. RESOLVED that then Council offer it as a free venture next year, to encourage someone to take over the facility.</p>	WEJ

	<i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
315	<p>Contracts</p> <p>The contract to cut grass verges on behalf of Cumbria Highways has come to an end due to problems with hedge cutter and confusion over what had to be done. Clerk has been speaking to Home Group in relation to grass cutting of Home Group property. Also look to getting graveyard contract. ISS have the contract to do the cemetery.</p>	
316	<p>Insurance Claims</p> <p>The insurance company have agreed to cover the cost of repairs to the hedge cutter or for the machine to be replaced, to the same cost as the quotation for repairs. CT Haytons have been notified and currently waiting to hear back from them.</p>	
317	<p>Community Asset Transfer</p> <p>An estimate was received from the solicitors Bell, Park & Kerridge for dealing with the legal work involved with the Community Asset Transfer of the pieces of land from CCC and registering of the land which amounts to £1,417 + VAT in total. RESOLVED that the estimate is accepted by the Town Council. It was also agreed that new 25 year leases be drawn up for the sports clubs to enable them to access funding. Proper leases to be drafted by the solicitor and registered with land registry. Clerk will instruct the solicitor and obtain costs for the additional work involved.</p>	WEJ
318	<p>Quotations</p> <p>Quotations were considered for the following:-</p> <ul style="list-style-type: none"> a) Visitor Research – Quotations received ranged from £2,850 to £3,275 + vat. RESOLVED that the quotation received from Public Knowledge of £3,275 was accepted, as it includes a comparison with the 2009 questionnaire. b) Leaflet – RESOLVED that the quotation of £450 from Printpoint Carlisle to do the design work for a Silloth Green leaflet was accepted by the Council. Quotation of £285 for printing 5000 tri-fold leaflets was also accepted. c) Signage & Interpretation - Lecterns for Rose Garden – RESOLVED that the quotation of £2,280 from Border Signs & Graphics for two lecterns for Rose Garden, including artwork and siting. Artwork will be brought back to the Council for approval. d) Box Hedge for Rose Garden – Vivian obtained prices for box hedge for the Rose Garden which ranged from £584.40 for 25 cm plants to £807.60 for 40/50 cm plants. RESOLVED that the quote of £807.60 be accepted as the 40/50 cm plants will become established quicker. The box hedge will be at the bottom of the bank around the church side of the garden and provide some protection to the plants. Money will come from the HLF funding and has been suggested to Jane. It was suggested that some sort of shrub should be planted in the top flowerbed rather than the windbreak which is 	

	<p>currently there.</p> <p>Cllr. Cook declared an interest and left the meeting.</p> <p>e) Signage and Interpretation - Pagoda Interpretation Panels – Quotations received from Fitzpatrick Woolmer ranging from £10,167 to £16,667 (excl. VAT) and from J. Cook signs for £3,420. Above the windows in the Pagoda there are 3 recesses on each side making a total of 12, into which panels are going to be placed with info and images relevant to that view. RESOLVED that the quotation received from J. Cook signs for £3,420 be accepted.</p>	
<p>319</p>	<p>Amounts owing to the Town Council</p> <p>None.</p>	

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