

**Silloth-on-Solway Town Council**  
**Minutes of a meeting held on Monday 14 March 2016 at 7.00pm at Silloth Community Hall**

**Present:** A.J. Markley (AJM) – Chairman

**Councillors**

W. Jefferson (WJ), J. Cook (JC), I. Baty (IB), G. Wilkinson (GW), O. Martin (OM),  
D. Graham (DG), A. Emmerson (AE), S. Graham (SG) & M. Orchard(MO).

Also present: Wendy Jameson – Town Clerk (WEJ), Anna Malina – Community Engagement Officer (AM),  
Ken Wannop (Park Manager).

	There was a minute's silence at the beginning of the meeting in memory of Olga Wood who recently died. She was a stalwart member of the Council for many years.	
<b>537</b>	<b>Apologies</b> Cllrs. C. Graham & D. Pattinson. Also PCSO Nichol.	
<b>538</b>	<b>Declarations of Interest</b> As recorded.	
<b>539</b>	<b>Exclusion of Press &amp; Public</b> It was agreed that the public be excluded for items cc. & dd., 26, 27 & 29 on the Agenda.	
<b>540</b>	<b>Chairman's Announcements</b> The Mayor attended a meeting with Karl Melville regarding closing the coast road. Also a meeting with Shaun Bell regarding the Victorian style lights and a meeting at Harvest Park about the proposed footpath. He also attended the Cockermouth Civic dinner and the opening of the Fairy dust Emporium. He thanked Cllr. Wilkinson for attending the Commonwealth Flag raising ceremony today.	
<b>542</b>	<b>Minutes</b> <b>RESOLVED</b> that the minutes of the meeting held on the 1 February 2016 be confirmed as a true record and signed by the Chairman.	
<b>543</b>	<b>Police Report</b> The Police Report was circulated to members of the Council and taken as read. It has been a busy month. If there are any incidents of anti-social behaviour or vandalism, then it is important that they are all reported.	
<b>544</b>	<b>Adjournment of Meeting</b> There had been no prior requests from members of the public to speak at the meeting.	
<b>545</b>	<b>Community Engagement Officer's Report</b> <b>Interpretation</b> – Pagoda interpretation is finalised and will be installed after the repairs to the Pagoda. Bee Garden – last minor changes were made today. Lecterns will be sited at either end of the garden. <b>Education cards</b> – content has been done. Cards need to be paid for and the content can then be uploaded. An invoice to be obtained for the Clerk. <b>Britain in Bloom</b> – Judges visit will be 4 August. Everywhere needs to be ship shape by then. Article has been put in the Buzz. The next meeting is on 5 April to allow people to read the Buzz. A management plan is being put together. An invitation has been received to meet one of the judges at Dalston on 21 March. Anna will be going and possibly Cllr. C. Graham. Also invited to have a stall at Holker Hall on 3-5 June. There may be costs involved to cover camping and tickets	

	<p>to get in. The Town Council are happy to support it. Anna is completing the 'It's you Neighbourhood' forms for both gardens again for Cumbria in Bloom. Vivian has suggested that a red, white and blue theme be adopted, to encourage businesses to get involved. Flowerbeds could be in the same theme but Ken suggested that the plants should not be bee loving plants along Criffel Street, as this is where people sit. Images are needed for 10 July, to be used for Britain in Bloom press releases. A Facebook page has been set up. Awards will be given out on 14 October.</p> <p><b>Silloth Coastal Community Team</b> – New website has been set up. The group is still waiting for the announcement regarding the funding application.</p> <p><b>End of Project celebration</b> – The celebration is to take place in a marquee at the Green Day event, with 10 pop ups to illustrate the Silloth Green project. Anna has been in touch with Lockharts regarding hiring a marquee but there is nothing available. The other alternative is to buy one which could be branded with the Silloth Green logo. Anna to liaise with the Clerk to obtain a pop up marquee within the budget. John to be asked for a price for providing the pop ups.</p> <p><b>Parks for People</b> - monitoring data is to be submitted to HLF each year. Contact details of the Clerk have been passed for next year.</p> <p>Anna left the meeting.</p>	
546	<p><b>Schedule of Correspondence, Notices and Publications</b></p> <p><b>RESOLVED</b> that the schedule of correspondence, notices and publications be noted:-</p> <ul style="list-style-type: none"> <li>• Letter from Mrs D. Robertshaw concerned about the bus route from Skinburness to Workington which is suspended on numerous occasions and due to the timetable which causes local residents to miss the connection to Carlisle, with a taxi fare from Skinburness to Silloth &amp; Return costing £8. Reply to be sent to inform Mrs Robertshaw that the bus service is reinstated.</li> <li>• Allerdale Borough Council - Email from Peter Haley re: dog fouling on Esk Street. He will monitor the town and apply more signage on lampposts etc. He asks if the Council would object to stencils being sprayed onto pavements to warn people to pick up the mess. The Council were not in favour of stencils on the pavement. Reply to be sent to Peter Haley.</li> <li>• Email from Amy Hoodless re: continuing problem of dog fouling and requesting that the grassed area is paved. It's unlikely that Cumbria County Council would be willing to pave the grassed as there's no money to do it. <b>RESOLVED</b> no action.</li> <li>• Letter from Sue Hayman MP asking for the Council's comments regarding the bus service from Skinburness to Workington which is to cease on 27 March 2016.</li> <li>• Email from Holme Low Parish Council seeking support for the retention of the building at Causewayhead Cemetery which Allerdale are intending to demolish. There is to be a meeting with Konrad Hansen. It was questioned whether the building should be knocked down. Allerdale can use the land for an additional 50 burial plots but they have unused land at the back of the cemetery. The building has been neglected but could be brought back to a good condition. <b>RESOLVED</b> that Cllr. Markley find out what Konrad Hansen says and report back to the Town Council.</li> <li>• Allerdale Borough Council – re: Public toilet cleaning provision. Details of Allerdale's offer regarding cleaning provision of the Town Councils' public toilets and asking for confirmation of acceptance of the offer. <b>RESOLVED</b> that the Town Council accept Allerdale's offer.</li> <li>• Email from resident of Mawbray re: 60 bus route, asking what plans are in place to allow residents of Mawbray who do not have access to cars, to receive health care, do banking and shopping etc. Reply to be sent to inform Mrs Cook that the bus service has been reinstated.</li> <li>• West Cumbrians Voice for Health Care – Email from Carole Woodman regarding concerns about the lack of information coming out of the Success Regime and limited engagement and requesting answers to various questions. The Council are being kept informed.</li> <li>• Allerdale Borough Council – Public Spaces Protection Orders – Information about Community Protection orders and enforcement of them. Allerdale is the enforcing authority for CPO's and can delegate the responsibility to parish and town councils. Allerdale has a bye-law for the</li> </ul>	<p>WEJ</p> <p>WEJ</p> <p>AJM</p> <p>WEJ</p> <p>WEJ</p>

	<p>whole of Allerdale for dog fouling which covers all land open to the air and therefore can prosecute for dog fouling anywhere even on private land with the land owners permission.</p> <ul style="list-style-type: none"> <li>• Request from Megan Telford who is studying media at Carlisle College, for permission to film on the Green. <b>RESOLVED</b> that reply be sent to request more information before permission is granted. There may be legislation in place regarding filming in a public place.</li> <li>• Email from Cllr. Denise Pattinson asking the Council to support the proposal for Reays and Stagecoach timetables to be changed so that two bus services co-incide which would enable passengers from Skinburness to catch the bus to Carlisle. It can be difficult to get two different companies to work together. <b>RESOLVED</b> that a letter be sent to Cumbria County Council.</li> <li>• Email from Cllr. Denise Pattinson seeking permission from the Town Council to develop the former play ground at West Silloth for the local community. The matter has been discussed previously and the Town Council think it would be a good venture and encourage the proposal. Reply to be sent to Cllr. Pattinson.</li> <li>• Letter from Mr Tinnion asking if the Council would like to sell the land at West Silloth. The land was bought as a community area and therefore the Council will not be selling the land. Reply to be sent to Mr Tinnion.</li> </ul>	WEJ  WEJ  WEJ  WEJ
547	<p><b>Planning Applications</b>  <b>The Town Council have approved the following:-</b>  <b>Ref No: 2/2016/0018 Proposal:</b> Outline application for the erection of 9 single dwellings <b>Location:</b> Chichester Hall, Dicktrod Lane, Skinburness <b>Applicant:</b> Mr C Root, Lakeland Care Services Ltd  <b>Ref No: 2/2016/0040 Proposal:</b> Single storey extension <b>Location:</b> 13 Skinburness Drive, Silloth <b>Applicant:</b> Mr C Walker</p> <p><b>Allerdale Borough Council have approved the following:-</b>  <b>Ref No: 2/2015/0742 Applicant:</b> Mr Kenneth Gay, Caltech Biotechnology <b>Proposal:</b> Demolition of three silos and the erection of 6 new replacement silos with associated works <b>Location:</b> Caltech, Lawn Terrace, Silloth</p>	
548	<p><b>Committee Reports</b>  Parks Committee meetings held 8 February 2016 &amp; 29 February 2016 – Minutes were circulated and noted. Progress is being made with regard to Silloth in Bloom.</p>	
549	<p><b>Licences</b>  None.</p>	
550	<p><b>Reports from Representatives on Outside Bodies</b>  <b>RESOLVED</b> that verbal reports received from Representatives on Outside bodies be noted.</p>	
551	<p><b>Allerdale &amp; County Council Reports</b>  <b>RESOLVED</b> that verbal reports received from Allerdale and County Councillors be noted.</p>	
552	<p><b>Park Manager's Report</b>  The Park Manager provided a list of work done over the last month. We are still waiting for the replacement grass tyres for the new tractor. Cllr. Markley will get in touch with CT Haytons. Flowerbeds on the Green are usually planted with begonias which are hardy and popular but different colours could be obtained to go with the Silloth in Bloom theme. The land train is leaving one or two tyre marks on the Green – situation to be monitored. Letter to be sent to Mr Blake to ask that he avoid the softer areas of grass and consider changing the tyres if necessary.</p>	AJM  WEJ
553	<p><b>Town Clerk's Report</b>  The Town Clerk provided a report on work done since the last meeting.</p>	

554	<p><b>Payment of Accounts</b>  <b>RESOLVED</b> that the payments listed in the register report to 14 March 2016 be approved for payment.</p>	
555	<p><b>Applications for financial assistance</b>  None.</p>	
556	<p><b>Britain in Bloom</b>  £1,500 has been received from the Silloth Coastal Community Team via Allerdale Borough Council towards Silloth in Bloom. The Parks Committee requested a grant from the Town Council but there was no longer a need for additional funds at the present time. Town Council to open another bank account to keep the Silloth in Bloom funds separate.</p>	
557	<p><b>Applications for events</b>  None.</p>	
558	<p><b>B5300 Closure of the coast road at Dubmill Point</b>  Cllr. Markley and the Clerk attended a meeting with Karl Melville regarding the closure of the coast road. The County Council are committed to holding the line for the next 20 years. The preferred option is for the road to be repaired and kept open. The County Council will protect its asset. They are keen to work with the Town Council and are looking to put cameras up to monitor Dubmill Point. According to the Environment Agency any spoil washed on to the road has to be returned to the beach and cannot be removed.</p>	
559	<p><b>Bus Service 60 – Between Skinburness and Workington</b>  Chris Reay will try again to make the service work. It was suggested that local councils make a financial contribution as an incentive. There will be no break in service and the bus will now go to Cockermouth. Cumbria County Council no longer pay subsidies to support bus services. It was suggested that a grant of £1000 be provided by the Town Council to show support. If other parishes are willing to contribute and there is a guarantee from the operator that the service will continue then it may be a possibility. Most users of the service will be OAP's using bus passes. It was agreed 'in principle' to provide support for the bus service up to £1000, as long as other neighbouring Councils also provide support. Vote 5 for and 3 against. If financial support is provided, then it needs to be promoted to tell people what the precept has been spent on. This would be a one off gesture.</p> <p>Cllr. Jefferson left the meeting.</p>	
560	<p><b>Harvest Park Developments</b>  A new route for the proposed footpath has been suggested, leading from the Harvest Park Development to connect to the town. The footpath would come out from under the bridge and follow the edge of the Rugby pitch, with a new gravel path to be provided across from West Silloth. This proposal will encourage people to walk across an area which is used for parking. The football club and rugby club are not in favour of the proposal. Letter to be sent to Harvest Park Developments to say the Council are not in favour of the proposal and suggest that the footpath should come out at the Albion corner. There is a lot of debris and rubbish from Harvest Park blowing on to the allotments etc which needs picked up. Email to be sent to Harvest Park Developments.</p>	WEJ
561	<p><b>Allotments</b>  <b>RESOLVED</b> that a fence be erected at the top of the Eden Street, to prevent litter blowing on to the allotments and provide some screening, with black thorn and lilac bushes to be planted. Minutes from the allotment site meeting held on 12 March were circulated and it was noted that two allotment holders have been given Notice to Quit.</p>	

562	<p><b>Chairmanship of Town Council meetings</b></p> <p>It was requested that the dates of meetings be adhered to and the Deputy Chairman to chair the meeting if the Chairman is not available. The Clerk confirmed that dates of meetings should be arranged at the May Council meeting. If the Chairman is not available, the Deputy should chair the meeting and if the Deputy is not available, then a Chairman is appointed for that meeting from those present.</p>	
563	<p><b>Community Asset Transfers and Sports Club Leases</b></p> <p>Nothing to report.</p>	
	<p><i><b>RESOLVED</b> that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i></p>	
563	<p><b>Silloth Rugby Club</b></p> <p>Various emails have been received from Jimmy Lettice regarding the Rugby Club water supply and responses to letter to the Chairman of the Rugby Club. An email was also received thanking the Clerk for info regarding wastewater charges which could be reclaimed. Old water pipe is to be replaced and a new meter put inside. He asks if a bill should be sent to the Town Council or the tenant of the Squash court/gym, as it is a shared line. The water supply is the responsibility of the Rugby Club but is on Town Council land. The supply to the Fitness Centre is tapped into the Rugby Club supply. The bill should not be sent to either the Town Council or the Fitness Centre as it is not the Councils responsibility. Anything after the meter is the responsibility of the Rugby Club.</p>	
563	<p><b>Risk Management Review</b></p> <p>The Town Clerk had carried out a review of the Councils risk assessments and put together a report detailing additional controls required to prevent potential risks. <b>RESOLVED</b> that the report be accepted and additional controls be implemented as necessary. Advice to be obtained regarding security measures for the Pagoda, to protect it from vandalism.</p>	WEJ
564	<p><b>Ice Cream Concessions</b></p> <p>The Town Council considered the tenders received for ice cream and/or food concessions on the Green for the 2016 season. Stephen Montgomery, Allen Gray and George Tinnion had submitted tenders for three sites at the Lifeboat Station, the BMX Track (Pines) car park and car park at Skinburness Road (opposite Solway Holiday Village). Tenders ranged from £500 to £3,250 for the Lifeboat Station, from £50 to £775 for the BMX Track (Pines) car park and one tender of £50 received for Skinburness Road car park. <b>RESOLVED</b> that a) Mr Montgomery be awarded the Lifeboat Station b) Mr Montgomery the BMX Track (Pines) car park and c) Mr Tinnion the Skinburness Road car park (opposite Solway Holiday Village). If Mr Montgomery is not able to accept both sites, the next best tender will be accepted. Payment and proof of public liability insurance required prior to the issue of the licences. No tenders were received for Light Refreshments &amp; Beverages at the BMX Track (Pines) Car Park, Silloth. No tenders were received for the Putting Green/Deck Chairs.</p>	
565	<p><b>Community Asset Transfers &amp; Sports Club Lease</b></p> <p>Nothing to report.</p>	
566	<p><b>Amounts owing to the Town Council</b></p> <p>Rent is owed by the Rugby Club. Reminder to be sent to Steven Mattinson.</p>	

Signed.....

Date.....