

Silloth-on-Solway Town Council
Minutes of a meeting held on 12 May 2014

Present:- Cllrs. A.J. Markley, G. Wilkinson, A. Emmerson, C. Graham, D. Wallace, M. Orchard, W. Jefferson & J. Baxter. Also Wendy Jameson (Town Clerk), Anna Malina, Joe Broomfield, John Cook and PCSO Peter Nichol.

784 Election of a Chairman of the Council

Cllr. A.J. Markley was appointed as Chairman of the Council.

785 Chairman's Declaration of Acceptance of Office

Cllr. Markley signed a Declaration of Acceptance of Office.

786 Apologies

Cllr. S. Graham. Also Ken Wannop.

787 Declaration of Interest

Cllr. A.J. Markley – re: Markley Transport, Carrs Coaches, County Council etc.

Cllr. A. Emmerson – re: STAG & schools.

Cllr. C. Graham – re: STAG & SPAND.

Cllr. M. Orchard – re: Silloth Rugby Club.

788 Election of a Deputy Chairman of the Council

Cllr. S. Graham was elected at Deputy Chairman of the Council.

789 Appointment of Representatives on outside bodies

Primary School - Cllr. A.J. Markley

Solway Coast AONB Joint Advisory Committee - Cllr. W. Jefferson

Longcake Education Trust - Cllr. G. Wilkinson

Solway Community Technology College - Cllr. A.J. Markley

Sports Hall - Cllr. S. Graham

Sea Dyke Charity - Cllr. A. J. Markley

Silloth Tourism Action Group - Cllr. A. Emmerson

Friends of Silloth Green – Cllr. S. Graham

Neighbourhood Forum - Cllrs. G. Wilkinson & C. Graham

790 Appointment of Committees

Play Equipment Committee - Cllrs. G. Wilkinson, A. Emmerson, S. Graham & C. Baty.

Allotments Committee - Cllrs. G. Wilkinson, I. Baty, A.J. Markley, D. Wallace & A. Emmerson.

Planning Committee - Cllrs. I. Baty, A.J. Markley, C. Baty, M. Orchard & D. Wallace.

Parks Committee - Cllrs. G. Wilkinson, W. Jefferson, S. Graham, A.J. Markley, J. Baxter & I. Baty.

Cllr. Baxter joined the meeting.

791 Exclusion of Press & Public

It was agreed that the public be excluded for items 34, 35 & 36 on the Agenda.

792 Chairman's Announcements

The Chairman and his wife attended an afternoon tea with the Chairman of Cumbria County Council and a tour of the old jail and courthouse. The Chairman and Ken went down to Ulverston to look at a spiker which they bought. The Mayor also attended a couple of other meetings on the Green and with Highways. He also attended a tea with the WAF's on tour and a meeting at Maryport with Tony Cunningham regarding damage to the sea defences.

793 Minutes

The minutes of the meeting held on the 8 April 2014 were approved by the Town Council and signed by the Chairman as a true record.

The Clerk is still waiting for confirmation of Mr Tinnion's public liability insurance regarding the ice cream concession. A letter to be sent to ask him to park in the correct place, as he has been parking in the car park next to the tennis courts for which he is not licensed.

794 Police Report

The Police newsletter was received by email which provided details of crime since the last meeting. There has been an increase in anti-social behaviour. PCSO Nichol is visiting parents about it. There has also been a problem with kids climbing on roofs. Cars have been driving about on the Green. A collective warning has been given the youngsters involved and the Police will be monitoring the situation. PCSO Nichol urged people to keep calling in with information and the Police will take action.

795 Update from Joe Broomfield - Town Centres Manager

Joe Broomfield from Allerdale attended the meeting to provide an update regarding the funding of £10,000 from Allerdale for the 2014/15 financial year. Each town centre has been allocated £10,000, to spend on projects that will benefit Silloth town centre. Mr Broomfield has clear instructions to work with the Town Council to make sure it is effectively spent. It must be spent within this financial year. There needs to be costings and a plan for delivery which will then be signed off by Mark Fryer. There is also a Festival and Events fund which can be applied for.

796 FLAG Funding Application and Allerdale Match Funds

Cllr. Markley declared an interest, as he is on the board of the Fisheries Local Action Group (FLAG). Information regarding the FLAG funding bid was provided. The bid is geared more towards marketing. FLAG is insistent that there needs to be match funding before the application is submitted. The application would be for £20k with match funding of £10k possibly utilising the money available from Allerdale Borough Council. The project will develop a branding for the town. It will fit in with marketing for Carlisle and help form partnerships with other towns in the West. It will also be an opportunity for STAG to work with the Council. The application will also need a business plan, quotations etc. It was suggested that the more funding could be requested from FLAG i.e. 60:40 split rather than 50:50. Using the £10k funding from Allerdale, it could bring £20k into the town. Application needs to be submitted by 1 June. Town Council could send a letter of support but can't commit a figure until they have more costings however there are very short timescales. It was questioned what could be obtained if the Council committed £5000 of the funding. Partnership with STAG is vital. It was agreed that the Town Council is willing to consider an allocation of £5000 but will need further details. Mr Broomfield advised the Council to start thinking about projects that the Town Council would like the £10k to be spent on.

797 Silloth Green

Signage – Structures have been ordered and the final interpretation panel designs have been circulated to the Council for their consideration. The following amendments were agreed by the Council – change to the date when the Green Flag award was received i.e. 2013 and not 2012, tennis courts to be labelled on the map and listed in the key, logos to be displayed within a box with a white background.

Airfield Project – There has been a press release and photo call with a wide press coverage, including ITV news. HLF funding has been obtained for the project. There will be a dedicated Facebook page. There has been a lot of good feedback following the press releases. There will be a marquee at Silloth Green so that people can drop information off for the project.

Community Garden – The garden is progressing. Schools are going on Wednesday morning and kids will be adopting a plant with the press there. Starts at 9.00am until 11.00. There is a general invitation for people to come along and plant things. Garden is ahead of schedule. Opening of the garden will take place on Green Day. Tony is unable to attend. Stuart is to speak at the opening of the Garden, in the absence of the Mayor. FOG have heavily supported the project and the Chairman

of FOG is to say a few words at the opening. Opening will take place at 10.30am. There will be story telling and a gruffalo treasure hunt. The schools want to be involved in the Community Garden and the Airfield project.

798 Adjournment of Meeting

There had been no requests from members of the public to speak at the meeting.

799 Correspondence

- a) Solway Community Technology College – Newsletter No 23 – April 2014.
- b) Cumbria County Council – Go Cumbria Bus Timetable and Travel Guide – Summer 2014.
- c) Tidelines – Newsletter of the Solway Firth Partnership – Issue 40 Spring/Summer 2014.
- d) Clerks & Councils Direct – May 2014.
- e) CALC Circular – May 2014.
- f) Cumbria Playing Fields Association – Letter to advise that the Executive Committee of the Cumbria Playing Fields Association have decided to formally dissolve the Association at the end of the current financial year. Active Cumbria will pick up all functions regarding advice on grant funding, playing fields specification etc.
- g) Email from David Wise (Tennis club) to confirm he will discuss with the other sports clubs activities for kids over the summer.
- h) Email from Stephen Hart. Silloth FC are having 3 sports fun days in the summer on May 24, June 21 and Aug 25. All ages from 5-12 years. Open to all. Fun, games, 5 a sides etc.
- i) Associated British Ports – re: Dog Fouling. Email from Ed Deeley to confirm that the land is not ABP's.
- j) Allerdale Borough Council – re: Grounds maintenance of Housing estates. Email from Robert Henderson to confirm that ABC no longer maintain the housing estates, as the contract with Home Group ended in March.
- k) Bleasdale & Co, Solicitors – re: maintenance of tree in front of 8 Esk Street. Reply sent to confirm that the Town Council are not responsible for the maintenance of the trees and inform the to contact Cumbria County Council.
- l) Allerdale Borough Council – re: Public toilets on Criffel Street. Various emails in relation to the door on the gents toilet which has not been fitted during the refurbishment works and problems of drainage over the Easter weekend. Over £20k has been spent on the refurbishment work but a door is now to be fitted in this financial year. Problem of toilets blocking was due to a drain on the road outside which belongs to United Utilities. United Utilities have been contacted about it and the Toilet block has been re-opened. Toilets have not yet been painted and generally look unfinished. It was agreed that a site meeting be requested with Mr Bryden to discuss what still needs to be done.
- m) Commissioner's Community Fund – Information about the funding which has recently been awarded. Details of how to apply can be found at www.cumbria-pcc.gov.uk
- n) Allerdale Borough Council – re: dog fouling – Silloth Golf Course. Allerdale have cleared the mess and almost filled a 240 litre wheelie bin with the debris. Patrols will be done and hopefully a few prosecutions will deter the offenders. Peter Daley has spoken to the Golf Club and suggested that they place a litter bin in the location.
- o) Cumbria Highways – re: Silloth Setts Repairs – Email from Ricki Crawford requesting a meeting with the Town Council to discuss the proposed repairs to the setts on Criffel Street. A meeting took place on site to discuss what is needed. Some of the setts are to be removed from the Rafa corner and replaced with tarmac. The setts are to be used to repair areas at the junction of Criffel Street and Lawn Terrace. The work is to be left until September to avoid disruption to the town during the summer season.
- p) Silloth Golf Club – re: Dog fouling. Email to say the land is not owned by the Golf Club but is in fact ABP land. Further email sent to Peter Daley to request that further investigations be made to ascertain who is responsible.
- q) Email from Sue Moore asking for an update in relation to the road in to New Street.

- r) Cumbria Highways – re: Road into New Street. Engineer has spoken to Mrs Moore and will be ringing to arrange a meeting with her. In the past the Council has worked with residents. Agenda item to be included next month.
 - s) Information about the Employment Allowance which will take £2,000 off the employer National Insurance Contributions (NICs).
 - t) Letter from Alaric Weightman resigning from the Town Council and wishing the Council all the best in the future. Letter of thanks to be sent from the Town Council.
 - u) Silloth Rugby Club – re: Biomass. Additional information and quotation for installation. The biomass plant would be funded by the Rugby Club.
 - v) Silloth Rugby Club – re: Sports development. Email from Jimmy Lettice asking for an update on ownership of the disused sports area and urging progress. Email has just been received from the County Council in relation to the ‘Transfer of an Asset’ and will be included on the agenda for the next meeting.
 - w) Craft Fair – Email from June Hayton to complain about the actions of Fausto Previtali who entered the craft marquee and distributed cards to all stallholders which they felt was harassment and needs to be stopped.
 - x) Craft Fair – Email from Cllr. Bill Jefferson requesting that the Council look at the future of the relationship between STAG and the Town Council. Copy of email from Mr Colin Harrow
 - y) Craft Fair – Email from Cllr. Chris Graham in response to allegations made regarding STAG’s involvement in the incident over the Easter weekend.
- Items w), x) & y) were dealt with together. Next year the craft fair and other events will go on to a paying basis for the use of the Green. Cllr. Jefferson would prefer to draw a line under the matter and move on, as the person involved was not a Councillor and this was agreed by the Town Council. Cllr. C. Graham asked for it to be minuted that she does not agree with the Council’s decision to move on because Cllr. Jefferson had linked what had happened to STAG. Cllr. Jefferson asked for it to be minuted that he wants nothing more to do with this business. It was majority decision of the Council to move forward. Cllr. Jefferson does not want a working relationship with STAG or the Solway Crafters. The Solway Crafters representative is to deal directly with the Town Clerk. Reply to be sent to Mrs Hayton.
- z) Allerdale Borough Council – re: Home Housing Grounds Maintenance – Email from Charles Holmes. Home Housing have re-tendered their grounds maintenance contract across West Cumbria and therefore properties that they own in Silloth will be maintained by their new provider. It was thought that we had been made aware of this some time ago and Mr Holmes apologises on behalf of Allerdale that this information was not passed on. There have been a lot of complaints from residents in Silloth about the grass cutting not being up to the standard that was done when our grounds maintenance team were doing the work. Statement to be included in the Solway Buzz to say the Council no longer cut the grass in the estates.
 - aa) Email from Stephen Hart asking if the Council have plans to reinstate the pitch i.e. weed killer, vertidrainage and reseeding in May. There are no plans to do any additional work. Clerk to speak to Ken. The rugby pitch is done satisfactorily.
 - bb) Email from Mr David Carr expressing concern about the provision and condition of the Eden Street and Patteril Street bus shelters. There were pots of money previously available from the County Council. Bus shelters need to be decorated. Clerk to speak to Ken.

800 Planning Applications

The **Town Council** have approved the following:-

Ref No: 2/2014/0223 **Proposed development:** Pitched roof over existing front bay window incorporating front door **Location:** 25 Waver Street, Silloth **Applicant:** Mrs N Blair

801 Committee Reports

No reports. Allotment site meeting to take place on Thursday 15 May at 6.00pm.

802 Licences

None.

803 Reports from Representatives on Outside Bodies

Primary School: Progressing well. Propagators, compost and seeds etc have been donated to the school by Longwood Garden Centre.

Joint Advisory Body: There will be a meeting at the end of May. Cllr. Fairbairn is to be taken to Newton Arlosh marsh. Preparations are underway for the National conference which is taking place in Cumbria in July.

Silloth Tourism Action Group: No report.

Sea Dyke Charity: No meeting.

Longcake Education Trust: No meeting. Meeting is next month.

Solway Community Technology College: Exams at the moment.

Sports Hall: No report.

804 Allerdale & County Council Reports

Allerdale: Cllr. Jefferson gave a verbal report. There is a meeting on Wednesday. The Mayor making ceremony is taking place at Cockermouth. There is a proposal to reduce the size of the planning control committee from 20 to 10 which was a recommendation of the peer review group. There may be opposition to it at the meeting on Wednesday.

County Council: On street car parking is an issue, with trials to take place in Workington, Cockermouth, Maryport & Keswick. It is a revenue making thing but it will need staff to administer it. Free +16 transport is stopping in September. There are NHS review groups taking place, with the County Council continuing to try to save more money.

805 Park Manager's Report

No report. Cars are going across the grass to the Dock entrance, as there is a gap in the fence at Fletcher's Amusements which needs to be blocked off. Clerk to speak to Rayner.

806 Town Clerk's Report

The Clerk provided a detailed report of work done since the last meeting.

807 Cheque Signatories

RESOLVED THAT Cllrs. A.J. Markley, G. Wilkinson & S. Graham to continue as cheque signatories. The Council's bank accounts are in the process of being moved to the Cumberland Building Society with all the relevant paperwork having been completed.

808 Annual Subscriptions

RESOLVED THAT the payment of the following annual subscriptions be approved:-

- a) CALC Annual Subscription 2014/15 of £329.00
- b) Local Council Review Magazine subscription £15.00

809 Requests for Financial Assistance

None.

810 Payment of Accounts

The Clerk produced a register report to 12 May 2014 which provided details of cheque payments and other transactions through the Town Council's current account. The list of cheque payments were approved by the Town Council for payment.

811 Accounts for the year ended 31 March 2014

RESOLVED THAT the Accounts for the Year Ended 31 March 2014 are approved and the Chairman authorized to sign the Statement of Accounts and the Annual Governance statement to the Annual Return for the year ended 31 March 2014.

812 Review the effectiveness of the internal audit

The Town Council reviewed the effectiveness of the internal audit and were satisfied with the

current system, whereby Mr Peter Wilson carries out the annual internal audit on behalf of the Town Council.

813 Application for events

Donkey rides – All the relevant paperwork has been completed. Ivan would like to bring the donkeys on weekends during the summer. The Donkey rides will be an added attraction on the Green and the Council are happy for them to be on the Green. The track will be moved each weekend, to reduce the risk of damage to the Green.

Open air theatre production of Treasure Island (STAG) – 15 August – This will be a free, open air event which is being led by Tim Barker. There were no objections from the Town Council.

Beach half marathon (STAG) – 17 August - The beach half marathon will end on the Green with people congregating there. There were no objections from the Town Council.

Gig on the Green (STAG) – on Sundays throughout the summer, weather permitting – It was piloted last year and setup by members of STAG. There were no objections from the Town Council.

814 Eden Street play area boundary wall

The Town Council considered a report from Stephen Palmer in relation to the structural condition of the Eden Street play area boundary wall. The wall is basically sound apart from one particular area which needs the gaps filled with slate and some pointing done. Clerk to ask Ken if he would be able to do the work required.

815 Distribution of leaflets

There has been a request from STAG for the Town Council to pay the cost of distribution of the new Silloth-on-Solway leaflets at a cost of £600 + VAT which will be reimbursed with a donation from STAG to cover the cost. The VAT could be reclaimed by the Town Council and therefore saving £120. It was agreed that the Town Council would pay the bill as proposed.

816 Putting Green & Deckchairs

The Clerk had written to Fletchers Amusements and Blake's but there was no interest from them in taking over the running of the facilities. Item to be included on the Agenda each month. It was questioned whether it was worth going back to HLF to say the Putting green was not working out.

817 Memorial Stone for Bill Allison

Two quotations have been received for the memorial stone and the quotation of £442.16 + VAT from Beattie Memorials was accepted by the Council which was for the supply of a flat tablet in Karin Grey Granite (light grey), measuring 75 x 600 x 300mm with inscription sandblasted and painted in black. It was suggested that the stone could be placed nearby, so that it could be seen by the public and protected from people walking over it, as the paint in the letters will not last very long.

Bill's wife wants to stone laid into the footpath and is happy to cover the cost of having the lettering repainted if necessary. Clerk to liaise with Ken regarding siting the stone and whether setts would be required around the edge.

818 Community Engagement Officer

The role of Community Engagement Officer is currently a 3 year contract, partly funded through the HLF. The Council need to know what the job entails and what parts of the job will still be relevant after March, following the completion date of the Silloth Green project. It was agreed that Anna be requested to provide the Council with a regular report of what she does each month, to enable the Council to assess the situation. Anna does a valuable job and has been helping STAG with funding bids etc.

819 **Amounts owing to the Town Council**

A cheque for £2,450 has been received from Rayner for one years rent, with one year still outstanding. It was agreed that this needs to be paid as soon as possible. A further letter to be sent.

Signed.....

Date.....