

Silloth-on-Solway Town Council

Minutes of a meeting held on Monday 1 September 2014 at 7.00pm at Silloth Community Hall

Present

Cllr. A.J. Markley (AJM) – Chairman

Councillors

S. Graham (SG), J. Cook (JC), J. Lettice (JL), A. Emmerson (AE),
J. Baxter (JB), D. Wallace (DW) & W. Jefferson (WJ).

Also present: Wendy Jameson – Town Clerk (WEJ), Anna Malina - Community Engagement Officer (AM) & PC Andy Robertson.

907	Apologies for Absence Cllrs. C. Graham, G. Wilkinson, M. Orchard & I. Baty. Also Ken Wannop & PCSO Pete Nichol.	
908	Declaration of Interest Cllr. A.J. Markley – re: Markley Transport, Carrs Coaches, County Council etc. Cllr. A. Emmerson – re: STAG & schools. Cllr. J. Baxter – re: Silloth Rugby Club & Sports Hall. Cllr. J. Lettice – re: Silloth Rugby Club. Cllrs. J. Cook & D. Wallace – re: Beer Festival.	
909	Exclusion of Press & Public RESOLVED that the public be excluded for item 30 on the Agenda.	
910	Chairman's Announcements Cllr. Markley had attended a number of functions/events which included:- The opening of the first world war museum project and Civic services at Aspatria, Workington, Cockermouth & Wigton. Cllr. Markley presented prizes at the Silloth Beach Marathon and attended the AGM & barbecue at the Convalescent Home. He also attended a presentational day by the Scouts at St Andrews Hall and visited the Surestart centre. He attended a meeting re: Fisons estate at the sports ground. He also visited Lillyhall and met the Highways Engineer about the Council's grounds maintenance team doing work in the area. The Green Flag ceremony took place at 10.00am on Carnival day which was a fantastic day. Cllr. Markley sent a card to John Hope and also Inspector Kelly for all their work at the Carnival. He went around the Ward with Richard Rhodes and finished at Silloth. He will be opening an exhibition at St Andrews Hall marking the 50 th anniversary since the closing of the railway. Border TV and Radio Cumbria will be attending. The Clerk was congratulated on becoming a Fellow Member of the Association of Accounting Technicians.	
911	Minutes RESOLVED that the minutes of the meetings held on the 7 & 28 July 2014 be confirmed as a true record and signed by the Chairman.	
912	Police Report A copy of the Police Newsletter was printed out and PC Andy Robertson gave a report of incidents of crime in August. There were no reports or crimes at the Carnival and the day had gone well. Inspector Kelly will be retiring in September and sent his best wishes to the Council. RESOLVED that a letter of thanks be sent to Inspector Kelly for all that he has done over the years.	WEJ

<p>913</p>	<p>Silloth Green & Community Engagement Officer's Report</p> <p>Airfield Project – Anna went to Tollerton to interview a guy for the Airfield project and obtained a lot of information for the website. STAG has purchased various items of equipment. The Community college will be starting a drama class to coincide with the play which will be put on. It had been hoped to get a student to do a website for the project but Anna attended a Wordpress course and has put a website together. STAG are to do interviews which will be included on the website. A workshop is to be held at the end of Sept/Oct.</p> <p>Cumbria in Bloom – A powerpoint and brochure were put together. There was good feedback from the judges although the results won't be known until the awards ceremony. Anna has been given 6 tickets to the ceremony. Owen, Anna, Chris Graham, Bill Jefferson and Ann Winter will be attending. Cllr. Markley has also received an invitation, as Mayor of Silloth and will also be attending. Anna will try to get more tickets to enable representatives from the business community to attend.</p> <p>Training – Owen Martin would like to take a distance learning course in English which will cost £275. Owen is happy to pay the examination costs. There is also interest in doing a Wordpress course. Anna has made enquiries into holding the course locally. It was suggested that the remaining training budget could be used on putting together a 3 stage plan – to get more volunteers in Silloth, with courses in marketing, PR training & team building and setting up a social media platform. There are a lot of different websites for the town and there needs to be an overarching website to like them all together. Anna has got some preliminary costings from Michelle Masters. RESOLVED that full costings be obtained and come back to the next meeting with a proposal.</p> <p>Education plan – Anna has not rewritten all of the Education Plan yet and needs to pair down all the targets. Educational resource can be added to Silloth Green website.</p> <p>Unspent funding – Still waiting for an update from Jane in relation to the Council's proposals on how to utilise the unspent funding.</p>	<p>AM</p> <p>AM</p>
<p>914</p>	<p>Adjournment of Meeting</p> <p>There had been no prior requests from members of the public to speak at the meeting.</p>	
<p>915</p>	<p>Schedule of Correspondence, Notices and Publications</p> <p>RESOLVED that the schedule of correspondence, notices and publications be noted and that the following actions be carried out:-</p> <ul style="list-style-type: none"> • Allerdale Borough Council – Allerdale Local Plan (Part 2): Site Allocations. Issues and options consultation period runs until 30 September. Documents can be viewed in Silloth Library and at www.allerdale.gov.uk/siteallocations. Planning Policy Team will be available to meet with parish and town councils on a locality basis in early September. • Fly a Flag for the Commonwealth – 9 March 2015. Email asking the Council to get involved in the event. RESOLVED that the Council register for the event and purchase a flag. • Email from Jimmy Lettice requesting a brief letter of support for the Rugby Club in creating a girls and young ladies section. RESOLVED that a letter of support be sent from the Town Council, as it important to get youngsters involved in sport. • Email from Stephen Hart asking for permission to finish the railings around the Football pitch. The club would also like to build a 50 seater grandstand and permission to have car boot sales on land between the football and rugby 	<p>WEJ</p> <p>WEJ</p>

	<p>pitches on Sundays from 1 May to 31 August to raise funds for the clubs. The Council requires confirmation that the damaged railings are to be replaced and would need to see plans for the grandstand before they could give an opinion. It was questioned whether the proposal to hold car boot sales would be competition for the airfield market and clash with other events. The Council agreed in principle but would need more information i.e. number of stalls. Public liability and risk assessments would be required. RESOLVED that a response be sent to Mr Hart.</p> <ul style="list-style-type: none"> • Vodafone Rural Open Sure Signal Programme – Invitation to apply for Vodafone 3G mobile coverage in the area and encouraging communities to nominate a ‘Village Champion’. Cllr. Cook volunteered to be Village Champion. • Letter from Mrs Mary Richardson regarding funds of £400 collected at her husband’s funeral service which she would like used for the Rose garden on the Green. RESOLVED that a letter be sent thanking her for the funds collected. Drainage work is to be carried out, with the grounds maintenance team responsible for the upkeep of the Rose Garden. • Letter from Paul Blake asking for permission to run a land train on the Green. The Council would need information on the principles of where and how it would operate. Public liability insurance and risk assessments would be required. RESOLVED that letter be sent to Mr Blake requesting additional information. • National Grid - North West Coast Connections Project - Two meetings have been set up to provide an opportunity for the National Grid to explain directly to parishes what will happen during the next consultation phase for this major project which is due to launch in September. The two meetings will be: Monday 8th September at 6.30pm at Wigton Market Hall, The Market Hall, Church Street, Wigton, CA7 9AA and Thursday 11th September at 6.30pm at Coronation Hall, County Square, Ulverston, Cumbria, LA12 7LZ. Cllr. Markley may be attending a meeting. • Email from Mr Dowdell thanking the Council for the work and improvements with cutting down overgrown areas on Skinburness Road. Also requesting properly designed and installed signs re: overnight campers and vans and pointing out repairs required to the sea wall. Signs have been put up but enforcement is the problem. RESOLVED that further investigation be made in relation to additional signage and notify Allerdale of the damage to the sea wall. 	<p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p>
916	<p>Planning Applications</p> <p>a) The Town Council have approved the following applications: Ref No: 2/2014/0590 Proposal: Change of use of garden for siting of a mobile home and erection of detached garage Location: 290 Skinburness Road, Silloth Applicant: Mr Cowell Ref No: 2/2014/0549 Proposal: Listed building consent to remove pvc windows and replace with hardwood sliding sash Location: 5 Marine Terrace, Criffel Street, Silloth Applicant: Mrs Helen Bell</p> <p>b) Allerdale Borough Council have approved the following: Ref No: 2/2014/0368 Proposal: Demolition of flat roof rear extension and erection of new pitched roof rear extension Location: 184 Skinburness Road, Skinburness, Silloth Applicant: Mr Robert Edgar</p>	
917	<p>Committee Reports</p> <p>RESOLVED that minutes of the Parks Committee meeting held on 22 July 2014 were noted.</p>	

918	<p>Licences</p> <p>None. An application for a burger van on Criffel Street at Silloth had been refused by Allerdale Borough Council.</p>	
919	<p>Reports from Representatives on Outside Bodies</p> <p>RESOLVED that verbal reports received from Representatives on Outside bodies be noted.</p>	
920	<p>Allerdale & County Council Reports</p> <p>Allerdale: Nothing of any importance to report. Various planning applications were being dealt with. It was brought to the Council's attention that there has been no staff cover in the Tourist Information Centre since December, due to a member of staff being off sick. RESOLVED that Allerdale be asked why staff cover has not been provided.</p> <p>Cllr. Markley had been asked if there was anything in the town that the Town Council would be interested in taking on. The Discovery Centre was suggested but it would need to be sustainable and substantial revenue coming in to cover the costs. There needs to be talks between AONB, Town Council, ABC, CCC and STAG etc to discuss the whole situation. This is something which should be incorporated into the business plan with the public being consulted and groups working together.</p> <p>County Council: Budget and car parking issue is ongoing, with on street parking being trialed in various towns.</p>	WEJ
921	<p>Park Manager's Report</p> <p>No report.</p>	
922	<p>Town Clerk's Report</p> <p>The Town Clerk provided a detailed report of work done since the last meeting.</p>	
923	<p>Payment of Accounts</p> <p>RESOLVED that the payments listed in the register report to 1 September 2014 be approved for payment. There was an additional payment of £ to Shaun Bell Electrical to carry out work to the electric feeder cabinets for the Christmas Lighting. Cllr. Cook (as Chairman of the Christmas Lights committee thanked the Council for arranging to have the work done.</p>	WEJ
924	<p>Application for financial assistance</p> <p>Applications were received for financial assistance from the Solway Plain Team Magazine and the Silloth Community Craft Show. RESOLVED that the Town Council were unable to provide any funding but suggested that they apply again next year.</p>	WEJ
925	<p>Internal Audit 2013/14</p> <p>A report from Peter Wilson following the Internal audit for 2013/14 was read out in the meeting, in which he explained the work he had carried out whilst carrying out the audit. He made no recommendation for changes but expressed satisfaction that changes recommended in previous years have been implemented. RESOLVED that the internal audit report for 2013/14 was received by the Council and comments duly noted.</p>	
926	<p>Applications for events</p> <p>A completed application form has been received from the Solway Crafters for the following dates:- April 3, 4 ,5 & 6, May 2, 3 & 4, May 23, 24 & 25 and Aug 29, 30 & 31 2015.</p> <p>RESOLVED that the Town Council's policies and charging in relation to the Green</p>	WEJ

	<p>have not yet been formalised and therefore the Council are not in a position to make any decisions in relation to future events at this present time.</p> <p>RESOLVED that a letter be sent to Peter McRobert at the Buzz expressing the Councils appreciation for all the events on the Green over the years but hope that volunteers from the community will come forward so that we don't lose these annual events. STAG to encourage volunteers and put together a public meeting in October.</p>	WEJ
927	<p>Grass Cutting & other contract work</p> <p>Cllr. Markley and the Town Clerk met with Tanya Pears from Home Group who will be asking if the Town Council's grounds maintenance team can also do the grass cutting in Pennine View, along with other areas in Silloth, Abbeytown and Westnewton. The County Council would be happy for the Council to undertake as much work as we can do. Specification has been received but currently waiting for maps. An update will be provided at the next meeting. Cllr. Markley has also had meetings in relation to the Community Asset Transfers re: the Sports grounds, the hollow, also the grassy bank at Skiddaw Street and the area under the bridge next to the Sports ground.</p>	
928	<p>Criffel Street Market</p> <p>The market is unfair competition against existing businesses in Silloth and Criffel Street is blocked off when there are only 3 or 4 stalls. RESOLVED that a letter be sent to Joe Broomfield at Allerdale suggesting that the market could be relocated at the Eden Street sports ground where it used to be held.</p>	WEJ
929	<p>New Street</p> <p>Repairs were previously carried out. The County Council and Allerdale are not interested as the entrance at the top of Eden Street is not the official entrance in to New Street. There has been no interest from residents to help financially. RESOLVED that no further action be taken.</p>	
930	<p>Bill's Way – Memorial tablet</p> <p>Bill's wife wants the tablet set into the footpath but it may be preferable to have it set to one side so that people can read it rather than walking over it. RESOLVED that Cllr. Baty liaise with Wendy to get her feedback.</p>	IB
931	<p>Allerdale Borough Council – Funding</p> <p>The Town Council need to consider suitable projects to utilise the £10k funding available from Allerdale Borough Council, with a view to making a decision and reporting back to Joe Broomfield. RESOLVED that the funding be used to maintain a programme of activities on Silloth Green.</p>	WEJ
	<p>Cllrs. W. Jefferson & D. Wallace left the meeting.</p>	
932	<p>Town Team</p> <p>No update was received regarding the setting up of a Town Team in Silloth.</p>	
933	<p>Fencing off the Green</p> <p>Cllr. S. Graham withdrew his proposal to place some temporary fencing on the Green, at the area of the access road to the Funfair just off Criffel Street, to prevent any further damage to the grass with cars going on at night times. RESOLVED that the area needs to be regressed to repair any damage that has been caused.</p>	KJW
934	<p>Town Council Business Plan</p>	

	RESOLVED that a small committee be formed (comprising of Cllrs. Markley, Emmerson, Wilkinson, Cook and Lettice) to work on formulating a Town Council business plan, to assist the Council in setting its budget and planning for the future.	AJM, AE,JC, GW & JL
	<i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
935	Amounts owing to the Town Council None of any concern, although payment has not yet been received from Cumbria Highways for the grass cutting of the hollow.	

Signed.....

Date.....