

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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3 May 2016

Dear Councillor

You are summoned to attend the Annual meeting of Silloth-on-Solway Town Council which is to be held on Monday 9 May 2016 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



W.E. Jameson
Clerk to the Council

Agenda

1. **To elect a Chairman of the Council.**
2. **Chairman's Declaration of Acceptance of Office**
To receive the Chairman's Declaration of Acceptance of Office or if not then received, to decide when it shall be received.
3. **Apologies**
To receive and record with a reason, any apologies for absence.
4. **Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
5. **To elect a Deputy Chairman of the Council.**
6. **To appoint representatives to outside bodies.**
7. **Appointment of Committees.**
8. **Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
9. **Chairman's Announcements**
To receive announcements by the Chairman
10. **Minutes**
To approve the minutes of the meetings held on the 4 April & 7 April 2016, as a true record.
11. **Police Report**
To receive a report from the Police on incidents of crime since the last meeting.

12. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

13. Schedule of Correspondence, notices and publications

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) CALC Circular – April 2016.
- b) Great North Air Ambulance e-newsletter – Issue 3.
- c) Solway Community School – Newsletter No 4 – April 2016.
- d) Radioactive Waste Management – E-bulletin 21 April.
- e) Tidelines – Newsletter of the Solway Firth Partnership – Issue 44 Spring/Summer 2016.
- f) Clerks & Councils Direct – May 2016 Issue 105.

For Information

- g) Information and advertisement regarding the recruitment of Multi Agency Public Protection Arrangements (MAPPAs) Lay Advisers.
- h) Success Regime – details of a programme of public meetings across Cumbria to give the public a further chance to have their say about the future of healthcare in the county.
- i) West Cumbria Community Forum, Fri 20 May 2016, 10.00am – 12 noon, Cleator Moor Civic Hall.
- j) Cumbria Highways – Change to the Highways Hotline number which is now 0300 303 2992. Faults can also be reported at www.cumbria.gov.uk/highwayshotline
- k) Solway Crafters – Email from Jan and Mal Moore to say they will not be able to hold the craft fair on the Green over the May Bank Holiday weekend due to costs. With the poor weather over the Easter weekend things were quieter than normal and they were seriously out of pocket.
- l) Healthwatch Cumbria Survey: Success Regime. Closing date for views 8 May. Copy circulated to members of the Council.
- m) Patient Online – Information from the NHS about the new on-line arrangements for making GP appointments, ordering repeat prescriptions and accessing some medical records.
- n) Copy of the response document that the West, North and East Cumbria Success Regime sent to the Care Quality Commission to address the concerns it raised about services provided by NCUH. A full copy can be provided on request.

For Action

- o) Email from Silloth Golf Club with information about plans to improve the facilities and seeking support for their funding application.
- p) Letter from Bill James following the public meeting about keeping the coast road open and requesting to attend the next Council meeting. Also attached are copies of additional emails sent to the County Council etc
- q) Email from Keith Martindale regarding the Silloth Station sign at McCormick Stillman Railroad Park, Scottsdale.
- r) Email from Bill James regarding the disjointed bus service between Silloth and Maryport.
- s) Email from Jennifer Rowlands with a suggestion of a community orchard in the Hollow.
- t) Email from Tommy Akitt concerned that that trees in the playing field, opposite the Albion are obscuring the vision of motorists.
- u) Email from James Smith raising concerns about the unauthorised overnight parking of motorhomes at the car park next to the Skinburness Road toilets.

14. Planning Applications

Allerdale Borough Council have approved the following:-

Ref No: 2/2016/0207 **Proposal:** Garden room extension over existing decking (retrospective) **Location:** 44 Skinburness Road, Silloth **Applicant:** Mr John Haywood

15. Committee Reports

16. **Licences**
To consider the application for street trading consent:-
Applicant: Darren Herald, 1 Low Croft, Main street, Ellenborough, Maryport, CA15 7DN
Location: Criffel street, Silloth – opposite the junction with Esk Street (ice cream)
Date & Times: Bank Holiday Monday, 29 August 2016, 10am to 6pm
17. **Reports from Representatives on Outside Bodies**
a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity
e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team
18. **Borough Councillor and County Councillors' Reports**
To receive reports from Allerdale and County Councillors.
19. **Park Manager's Report**
To receive a report from the Parks Manager for information and/or determine action as appropriate.
20. **Town Clerk's Report**
To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.
21. **Calendar of Meetings**
To agree the dates of the Full Council meetings for the next 12 months.
22. **Cheque Signatories**
To review and appoint new cheque signatories if required.
23. **Annual Subscriptions**
To consider the payment of annual subscriptions
a) CALC Annual subscription 2016/17 of £339.00
b) Local Council Review Magazine subscription £17.00.
24. **Payment of Accounts**
To authorise the payment of Accounts listed in the attached schedule.
25. **Accounts for the year ended 31 March 2016.**
To approve the Accounts for the Year Ended 31 March 2016 and authorise the Chairman to sign the Statement of Accounts and the Annual Governance statement to the Annual Return for the Year Ended 31 March 2016.
26. **Review of effectiveness of the internal audit.**
27. **Town Centre Projects/Initiatives**
To consider possible town centre projects/ initiatives for the £10k funding received from Allerdale Borough Council for the 2016/17 financial year.
28. **Application for events.**
To consider any applications received for events.
29. **Silloth Green Project**
Copy of the Silloth Green Evaluation, as submitted to HLF.
30. **Pagoda**
Following a meeting with representatives from NADT, to consider a suggestion regarding the use of the Pagoda by youngsters in the town.

31. **Causewayhead Cemetery**
To receive an update following a meeting with Konrad Hansen and Ruth Carr from Bereavement Services regarding Causewayhead cemetery and consider any further action required.
32. **Criffel Street Market**
Following recent issues, to review the market being sited along the edge of the Green and any action required as a result.
33. **Painting of Seats**
That the council consider painting the benches on the Green and seafront area. (Cllr. O. Martin)
34. **Lighting on the Promenade**
To consider the suggestion of the installation of Victorian style lighting along the Promenade and consider contacting Allerdale Borough Council about the matter. (Cllr. A. Emmerson)
35. **De-designation of beach**
To request an update of where we are with this item, as nothing has been heard from Allerdale after consultation. Also what steps can STC take in view of the adverse publicity we have received. (Cllr. C. Graham)
36. **Councillors Matters**
37. **Vandalism**
To consider what action to take regarding the ongoing vandalism which is getting worse and will cost us financially and reputationally, unless we act. (Cllr. W. Jefferson)
38. **Estimates**
To consider estimates received for the installation of CCTV at the Pagoda.
39. **Community Asset Transfer**
To receive an update.
40. **Claims against the Council**
To receive an update.
41. **Amounts owing to the Town Council**