

# SILLOTH-ON-SOLWAY TOWN COUNCIL

**Town Clerk:** Wendy Jameson FMAAT

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31 May 2016

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 6 June 2016 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



W.E. Jameson

Clerk to the Council

## Agenda

- 1. Apologies**  
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**  
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**  
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**  
To receive announcements by the Chairman
- 5. Minutes**  
To approve the minutes of the meetings held on the 9 May 2016, as a true record.
- 6. Police Report**  
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**  
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Schedule of Correspondence, notices and publications**  
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

### Publications & magazines etc

a) CALC Circular – May 2016.

b) Great North Air Ambulance e-newsletter Issue 4 May 2016.

c) RWM e-bulletin 26 May 2016.

#### **For Information**

- d) Allerdale three tier meeting – Minutes of the meeting held on 24 March 2016 at the Town Hall Cockermouth.
- e) Conference titled “The sense and Sensibility of place: Sustainable Development in Sub-regions” is to be held on 10 June at the UCLan campus on the Westlakes Science Park, near Whitehaven.
- f) Moorside Project: NuClear Power Station and Associated Development – Public consultation 14 May to 30 July 2016. Dates on consultation events which includes Wigton Market Hall on 19 July.
- g) Keep Britain Tidy – Information about the Street2Sea Campaign.
- h) Email from Karl Melville regarding closing of the coast road at Dubmill. Main priority is to ensure the road is kept open as much as possible and when it is closed, they act as speedily as possible. Alternative route is still being developed alongside other options such as coastal defence.
- i) Email from Joe Broomfield asking for a copy of the original reply from Allerdale regarding the installation of lights along the Promenade.
- j) Reply from Sam Gruber regarding the Silloth Station sign at McCormick Stillman Railroad Park. The sign was donated to the park by a local restaurant which closed. When more information is available about its history Mr Gruber will get in touch.
- k) Request from Vivien Steadman at Allerdale to attend the July Council meeting to give a short presentation on the findings of the recent housing study and draft housing strategy.
- l) Information and guidance from David Thompson regarding the setting up of a Park Watch scheme.
- m) Email from Joe Broomfield – Town Centre walk-roubnd will take place on Wednesday 8 June at 2pm at Silloth Community Hall.
- n) Flood Resilience Grant – mobile advice bus locations.
- o) Coastal Communities Fund Round 4 – Announcement by DCLG that £90m will be available UK-wide over 4 years from 2017-18 to 2020-21 with minimum grants of £50k. £36m is available to support projects in Round 4 covering the period 2017-18 to 2019-20. Closing date for application is 30 June 2016.
- p) Centenary Fields Programme – Information about the programme and how to apply. The objective is to secure recreational space in perpetuity, in honour of the memory of the millions of people who have lost their lives in the conflict.
- q) Email from Joe Broomfield - The Silloth town centre clean will now take place a day earlier than originally planned, on Thursday 14 July at 10am at the Community Hall, to coincide with the Cumbria in Bloom judging.
- r) Email from Peter Dowdell regarding motorhomes parking on Skinburness Road and disposing of waste in bushes. Reply sent to confirm that action is being taken. Environmental Health have been contacted and new signs obtained.

#### **For Action**

- s) Email from Colin Baty regarding the condition of the Football Changing Rooms.
- t) Email from Elaine Wannop on behalf of Silloth Vintage Rally regarding insurance for events on the Green.
- u) Allerdale Borough Council – Update on the revised Bathing Water Directive and the de-designation of Silloth as a bathing water.
- v) Reply from Gayle Warwick in relation to running exercise classes on the Green.
- w) Email from Stephen Hart with proposals for the Changing rooms and all weather area.
- x) Longcake Education Foundation – Cllr. Wilkinson’s four year appointment as trustee is to end on 13 October 2016. Letter to ask for his reappointment or appointment of another trustee.
- y) Letter from Sue Hayman asking if the Parish has good Broadband connectivity.
- z) Letter from Jennifer Bailey regarding the pruning of trees on Esk Street.
- aa) Cumbria Minerals and Waste Local Plan Consultation – Documents and plans can be viewed at [http://www.cumbria.gov.uk/planning-environment/policy/minerals\\_waste/MWLP/Consultations2016.asp](http://www.cumbria.gov.uk/planning-environment/policy/minerals_waste/MWLP/Consultations2016.asp). Comments by 5 July 2016.
- bb) Letter from Anne Harrison following her recent fall in front of the Golf Hotel. Copy of letter forwarded to Cumbria Highways.
- cc) Letter from Elaine Johnston from Silloth & District Pensioners Association regarding the mess left beside the Pensioners Hall.

**9. Planning Applications**

The **Town Council** have approved the following:-

**Plan No:** 2/2016/0207 **Proposal:** Garden room extension over existing decking (retrospective) **Location:** 44 Skinburness Road, Silloth **Applicant:** Mr John Haywood

**Proposed development:** Consultation on an application under Section 211 of the Town & Country Planning Act 1990 to carry out works to trees in Silloth Conservation Area **Location:** Land at Petteril Street, Silloth **Applicant:** Cumbria County Council

The following application was deferred to full Council:-

**Plan No:** CON1/2015/0742 **Proposal:** Compliance with condition 3 of application 2/2015/0742 **Location:** Caltech, Lawn Terrace, Silloth **Applicant:** Mr Kenneth Gay

**10. Committee Reports**

**11. Licences**

**12. Reports from Representatives on Outside Bodies**

a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team k) Cumbria in Bloom

**13. Borough Councillor and County Councillors' Reports**

To receive reports from Allerdale and County Councillors.

**14. Park Manager's Report**

To receive a report from the Parks Manager for information and/or determine action as appropriate.

**15. Town Clerk's Report**

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

**16. Payment of Accounts**

To authorise the payment of Accounts listed in the attached schedule.

**17. Applications for financial assistance**

**18. Review effectiveness of internal audit**

**19. Silloth Green Project**

a) To receive a report comparing the actual expenditure to date with the budget and consider any action required as a result.

**20. Applications for events**

**21. Bus Shelters**

To consider suggestions for the refurbishment of the bus shelters in Silloth.

**22. Meeting at Youth Club**

To consider the request from youngsters for a youth shelter.

**23. Electric vehicle charging points**

To consider the installation of electric vehicle charging points and what action to take as a result.

(A. Emmerson)

**24. Caravans parking on the streets**

Following complaints received from local residents on Wampool Street, to consider the problem of caravans parking on the streets and what action can be taken.

(W. Jefferson)

- 25. Applications for memorial benches**  
To consider applications received for memorial benches.
- 26. Silloth Green Project**  
a) To receive an update, including the final claim and completion report.  
b) To consider the organisation of an event to mark the end of the project and the official unveiling of the refurbished shelter at Skinburness.
- 27. Community Hall**  
Consider improvements to the outside of the building in preparation for the Cumbria in Bloom and Britain in Bloom judging.
- 28. Town Centre Projects/Initiatives**  
To discuss with Joe Broomfield from Allerdale Borough Council possible town centre projects/ initiatives for the £10k funding that we have available for the 2016/17 financial year.
- 29. Community Asset Transfers & Sports Club Leases**  
To receive an update.
- 30. Councillors Matters**
- 31. Quotations**  
Following guidance from Vivian Russell, to consider a quotation received for the supply of shrubs etc for the Green.
- 32. Amounts owing to the Town Council**