

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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28 June 2016

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 4 July 2016 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



W.E. Jameson
Clerk to the Council

Agenda

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meetings held on the 9 May 2016, as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Presentation by Andrea Smith (Development Manager)**
As part of the development of a new Housing Strategy for Allerdale Borough Council, Andrea Smith (Development Manager) is to attend the council meeting to give a short presentation on the findings of the recent housing study and the draft housing strategy.
- 8. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

9. **Schedule of Correspondence, notices and publications**

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) CALC Circular – June 2018.
- b) Connecting Cumbria Newsletter – June 2016.
- c) Great North Air Ambulance e-newsletter issue 5 June 2016.
- d) Waver/Wampool Proposed Water Level Management Board Newsletter June 2016.
- e) Local Council Review Magazine – Summer 2016.

For Information

- f) Email received from a visitor to the town regarding some uneven paving on Criffel Street. The matter has been referred to Cumbria Highways for their attention.
- g) Department for Communities and Local Government – Call for applications for the 4th round of Coastal Communities Fund in England. Closing date 30 June 2016.
- h) Cumbria in Bloom – Copy of a letter of resignation from Alan Heath as Chairman of Cumbria in Bloom.
- i) Cumbria Highways – re: Tree nuisance. There are plans to pollard the trees in the Silloth area at the end of summer in line with the bird nesting period, in keeping with the rest of the trees within the conservation area. It is not CCC policy to severely cut back or remove healthy trees because residents consider them to be a nuisance. Copy forwarded to Mr Suggett.
- j) Email from Mr Suggett thanking the Council for the information and intervention. Only way to pollard this type of tree is severely as the annual growth from buds is between six and ten feet.
- k) North of England Civic Trust and Solway Wetlands Landscape Partnership are to undertake a survey of the traditional farm buildings of the Solway Plain and would appreciate help in spreading the word. A letter has been sent out to local farms. The next training event is on 7 July in Silloth library.
- l) Cumbria Central Heating Fund – Information about the fund which may be useful for members of the community.
- m) CALC – Changes to law re: bankruptcy. Information about changes to the law regarding bankruptcy being an automatic disqualification to serving as a member of a local authority.
- n) Email from Will Rickerby at Home Group to confirm that the seats at the top of Esk Street will be removed and the grass looked at.
- o) Email from Joe Broomfield to confirm that the date for the Town Centre Clean has been moved to Monday 11 July at 10.00am at the Community Centre.
- p) Email from Joe Broomfield re: Banner site on Silloth Green. Budget for banner sites is no longer available but it is a good idea and further funding may become available and perhaps it's something the £10k town centre funding could be used for. If costs can be obtained, Joe will make enquiries about funding. A banner policy will be required.
- q) Email from Steven Mattinson regarding the mess at the Pensioners Hut. Stephen Hart has been down and cleaned up.
- r) CALC – Revised Legal Topic Notes – LTN 41 – Responsibilities of Councils as Landowners & LTN – 60 – Copies of Planning Documents.
- s) Cumbria County Council – Bridges and Roads Update – 17 June 2016.
- t) Allerdale three tier meeting – Agenda for meeting on 30 June at Bothel Village Hall at 7.00pm and Minutes of the meeting held on 24 March 2016.

For Action

- u) Email from Jill Wake to congratulate the town on always looking clean and tidy. The work done by the maintenance team on the Green and also by the street cleaner is to be highly commended.

- v) Email from Shaun Bell regarding the installation of flood lighting at the rear of his new unit which could be used to illuminate the public footpath, if the Council would be happy to provide the fittings.
- w) Email from Shaun Bell regarding the vandalised Victorian lighting which will £200 per fitting.
- x) Email from Jimmy Lettice in response to an enquiry about the status of the Sports Association.
- y) Silloth Football Club - Email from Stephen Hart with more information following the enquiry about the status of the Sports Association. Eric Telford will be in touch regarding the lease.
- z) Solway Aviation Museum – Email from David Kirkpatrick inviting Councillors or members of STAG to come to the museum to look around. They are arranging with other museums to join together to form the Solway Military Trail.
- aa) PRS for music – Local Authority consultation on a newly proposed tariff to simplify the licensing of its members copyright music within premises owned and managed by or on behalf of local authorities and town and other councils. Consultation to run from 22 June to 17 August 2016.
- bb) Letter from Margaret Gate expressing concerns about the condition of some gardens in The Crofts estate some of which are vacant properties belonging to Home Housing.

10. Planning Applications

The **Town Council** have approved the following:-

Ref No: 2/2016/0281 **Proposal:** Proposed industrial unit for electrical workshop and office – resubmission of application 2/2015/0333 **Location:** Station Road Industrial Estate, Silloth **Applicant:** Shaun Bell, Shaun Bell Electrical Ltd

Ref No: 2/2016/0356 **Proposal:** Demolition of garage and outbuildings and single storey extension with associated works **Location:** 7 Pine Terrace, Silloth **Applicant:** Mr & Mrs Bell

Grid Ref: 311194 553660 **Proposed development:** Works to trees within a Conservation Area **Location:** 30 Caldew Street **Applicant:** Tim Shield

Grid Ref: 310972 553684 **Proposed development:** Works to trees within a Conservation Area **Location:** The Green, Criffel Street, Silloth **Applicant:** Tim Shield

Grid Ref: 311047 553602 **Proposed development:** Works to trees within a Conservation Area **Location:** 13 Wampool, Silloth **Applicant:** Tim Shield

Grid Ref: 310975 553495 **Proposed development:** Works to trees within a Conservation Area **Location:** 10 Eden Street, Silloth **Applicant:** Tim Shield

Ref No: 2/2016/0352 **Proposal:** Proposed two storey extension **Location:** 270 Skinburness Road, Silloth **Applicant:** Mr Garry Bosward

11. Committee Reports

12. Licences

13. Reports from Representatives on Outside Bodies

a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team k) Cumbria in Bloom

14. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

15. Park Manager's Report

To receive a report from the Parks Manager for information and/or determine action as appropriate.

- 16. Town Clerk's Report**
To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.
- 17. Payment of Accounts**
To authorise the payment of Accounts listed in the attached schedule.
- 18. Applications for financial assistance**
- 19. Applications for events**
- 20. Silloth Green Project**
To receive an update, including the final claim and completion report.
- 21. Cars Parking on the Green**
To discuss the issue of cars parking on the Green which is a safety concern and consider any action required as a result.
(Cllr. C. Graham)
- 22. Town Signs**
To consider alterations to the signs at the entrances to the town.
- 23. Town Centre Projects/Initiatives**
- 24. Community Asset Transfers & Sports Club Leases**
To receive an update.
- 25. Councillors Matters**
- 26. Quotations**
 - a) To consider quotations received for the supply of shrubs etc for the Green.
 - b) To consider quotation received for the removal of asbestos from vacant allotment.
- 27. Review of Salaries**
To review staff salaries for 2016-2018, following the agreement reached by the National Joint Council for Local Government Services (NJC).
- 28. Amounts owing to the Town Council**