

Silloth-on-Solway Town Council
Minutes of a meeting held on Monday 4 July 2016 at 7.00pm at Silloth Community Hall

Present: A. J. Markley (AJM) – Chairman

Councillors

J. Cook (JC), W. Jefferson (WJ), O. Martin (OM),
 C. Graham (CG), D. Graham (DG) & A. Emmerson (AE).

Also present: Wendy Jameson – Town Clerk (WEJ).

78.	Apologies Cllrs. I. Baty, M. Orchard, D. Pattinson, S. Graham & G. Wilkinson. Also Ken Wannop & PCSO Peter Nichol.	
79.	Declarations of Interest As recorded. Cllr. Cook declared an interest in relation to item 22 on the Agenda.	
80.	Exclusion of Press & Public It was agreed that the public be excluded for items 26, 27 & 28 on the Agenda.	
81.	Chairman's Announcements The Vintage Rally was a great success, along with the Queen's Birthday Picnic. Cllr. Markley has attended various meetings on the Green etc.	
82.	Minutes After some discussion and an amendment to the minutes, it was RESOLVED that the minutes of the meeting held on the 6 June 2016 be confirmed as a true record and signed by the Chairman.	
83.	Police Report PCSO Nichol sent his apologies. A report for May was emailed to members of the Council.	
84.	Presentation by Andrea Smith As part of the development of a new Housing Strategy for Allerdale Borough Council, Andrea Smith (Development Manager) attended the Council meeting and gave a presentation on the findings of the rented housing study and the draft housing strategy.	
85.	Adjournment of Meeting A request was received from Jean Hill for herself and her daughter, Nicola Brierley to speak at the meeting. A letter was also received from Nicola in relation to the allotments which had been circulated to members of the Council. It was agreed that the matter should be referred to the allotment committee who are dedicated to dealing with allotment matters and the Council should listen to the committee's views. Meeting to be arranged of the allotment committee as soon as possible and Nicola to be informed of the date.	
86.	Schedule of Correspondence, Notices and Publications RESOLVED that the schedule of correspondence, notices and publications be noted. <ul style="list-style-type: none"> • Email from Jill Wake to congratulate the town on always looking clean and tidy. The work done by the maintenance team on the Green and also by the street cleaner is to be highly commended. Noted. Copy also to be sent to Allerdale Borough Council. 	WEJ

	<ul style="list-style-type: none"> Email from Shaun Bell regarding the installation of flood lighting at the rear of his new unit which could be used to illuminate the public footpath, if the Council would be happy to provide the fittings at a cost of £450.00. This path is part of the cycle route and it would be good to have it lit. RESOLVED that the Council agreed to pay for the cost of the light fittings to enable the path to be lit. Email from Shaun Bell regarding the vandalised Victorian lighting which will cost £200 per fitting to replace. There is a problem with the light fittings in that water is getting into them. It has been reported to Shaun, who has been in touch with the supplier and they in turn have contacted the manufacturer. Report back when the problem has been resolved and look to see whether the damaged unit can be repaired. Email from Jimmy Lettice in response to an enquiry about the status of the Sports Association. There needs to be agreement from the Sports Association for plans at the sports area, rather than dealing with individual clubs. The Sports Association AGM has been advertised in the Solway Buzz and will be taking place on Tuesday 12 July at 7.00pm in the Rugby Club. Silloth Football Club - Email from Stephen Hart with more information following the enquiry about the status of the Sports Association. Eric Telford will be in touch regarding the lease. The Council are not wanting to stop things happening but clubs need to work together. Nothing can happen until the lease is sorted out. RESOLVED that a reply be sent to Stephen thanking him for his email and we await contact from Eric Telford in relation to the lease. Solway Aviation Museum – Email from David Kirkpatrick inviting Councillors or members of STAG to come to the museum to look around. They are arranging with other museums to join together to form the Solway Military Trail. Museums are difficult to get off the ground and need to be sustainable. A lot of museums diversify to help sustain them. Setting up a museum would be a chance of bringing more people into the town and working with Solway Aviation Museum. RESOLVED that a meeting be set up and find out who would like to attend. PRS for music – Local Authority consultation on a newly proposed tariff to simplify the licensing of its members’ copyright music within premises owned and managed by or on behalf of local authorities and town and other councils. Consultation to run from 22 June to 17 August 2016. This doesn’t affect any of the Council’s properties. Letter from Margaret Gate expressing concerns about the condition of some gardens in The Crofts estate, some of which are vacant properties belonging to Home Housing. RESOLVED that reply be sent to Mrs Gate and letter sent to Home Group to ask that gardens are tidied up. 	<p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p>
<p>87.</p>	<p>Planning Applications</p> <p>The Town Council have approved the following:-</p> <p>Ref No: 2/2016/0281 Proposal: Proposed industrial unit for electrical workshop and office – resubmission of application 2/2015/0333 Location: Station Road Industrial Estate, Silloth Applicant: Shaun Bell, Shaun Bell Electrical Ltd</p> <p>Ref No: 2/2016/0356 Proposal: Demolition of garage and outbuildings and single storey extension with associated works Location: 7 Pine Terrace, Silloth Applicant: Mr & Mrs Bell</p> <p>Grid Ref: 311194 553660 Proposed development: Works to trees within a Conservation Area Location: 30 Caldew Street Applicant: Tim Shield</p> <p>Grid Ref: 310972 553684 Proposed development: Works to trees within a Conservation Area Location: The Green, Criffel Street, Silloth Applicant: Tim Shield</p> <p>Grid Ref: 311047 553602 Proposed development: Works to trees within a Conservation Area Location: 13 Wampool, Silloth Applicant: Tim Shield</p> <p>Grid Ref: 310975 553495 Proposed development: Works to trees within a Conservation Area Location: 10 Eden Street, Silloth Applicant: Tim Shield</p> <p>Ref No: 2/2016/0352 Proposal: Proposed two storey extension Location: 270 Skinburness Road, Silloth Applicant: Mr Garry Bosward</p>	
<p>88.</p>	<p>Committee Reports</p>	

	No reports.	
89.	Licences None.	
90.	Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted.	
91.	Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted.	
92.	Park Manager's Report A written report was provided by the Park Manager on work done over the last month. The grounds maintenance team are to be congratulated on what they have been doing.	
93.	Town Clerk's Report The Town Clerk provided a report on work done since the last meeting.	
94.	Payment of Accounts RESOLVED that the payments listed in the register report to 4 July 2016 be approved for payment.	
95.	Applications for financial assistance None.	
96.	Applications for events Care Home Olympics - RESOLVED that permission be granted for the Care Home Olympics on the Green which is to take place the day before the Carnival, on Sunday 28 August. West Coast Retro Weekender – No paperwork has been received and it was reported at the meeting that the event had been cancelled. RESOLVED that the West Coast Retro Weekender event which was to take place on 23/24 July would not be permitted, as the Clerk has not received any of the necessary paperwork within the required timescales.	
97.	Silloth Green Project The final claim & completion report was submitted to HLF on 23 June, with £61,473.24 to be repaid to the Council. The new shed is almost complete and will need electrics installed. RESOLVED that consideration be given to the security for the sheds etc. Kids have been seen climbing on the shed roof and measures need to be taken to deter this, with signage to inform people that the area has cameras. Painting has been started on the shelter on Skinburness Road. Education cards have not been completed yet and currently waiting for a quotation to supply individual presentation boxes for the cards. The Clerk provided a report comparing the actual expenditure to date with the budget for 2016/17 which was circulated to the Council prior to the meeting.	
98.	Car Parking on the Green On a busy weekend a number of cars were parking on the side of the Green where the Bee Garden is and driving up and over the paths and kerbs. The main problem is the anti-social element. It was RESOLVED that the Police be asked to monitor the situation and speak to kids who are parking up in their cars. It was questioned whether additional signage is required. Exhibitors are allowed to park on the Green over the weekend of the Vintage Rally which is the case at most Vintage Rallies. Vintage Rally issues permits to the exhibitors	WEJ

	<p>but it was suggested that the map of the Green on the Vintage Rally website be amended to identify that camping is for exhibitors only. An articulated lorry from Kenyon's was seen parked on the grass near the tennis courts on Skinburness Road. RESOLVED that a letter be sent to a local firm, as the driver claimed he had been given permission by them to park there.</p> <p>A vehicle was parked right across a dropped kerb during the weekend of the Vintage Rally and was asked to move. RESOLVED that costs be obtained for some sort of bollard to discourage people from parking there.</p>	<p>WEJ</p> <p>WEJ</p>
99.	<p>Town Signs</p> <p>At the Silloth in Bloom meeting it was suggested that a smaller sign be added to the existing Town Signs, to promote the fact that the town is a Cumbria in Bloom winner. RESOLVED that signs be obtained and added to the existing signs.</p>	
100.	<p>Town Centre Projects/Initiatives</p> <p>No further update.</p>	
101.	<p>Community Asset Transfers</p> <p>Cllr. Markley had spoken to the solicitor at Cumbria County Council in relation to the Community Asset Transfers and encouraged that action be taken to make progress with the transfers. The Council's solicitor has been in touch to confirm that the registration of the land belonging to the Council i.e. children's play area, football pitch etc. has gone through.</p>	
102.	<p>Councillors Matters</p> <p>A discussion took place into the wearing of HiViz vests and jackets by Town Council staff. RESOLVED that confirmation be obtained from the Council's insurers as to the requirement for wearing HiViz.</p>	WEJ
	<p><i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i></p>	
103.	<p>Quotations</p> <p>a) Three quotations were received for the supply of shrubs for the Green which ranged from £295.65 + VAT to £1,109.50 + VAT, one of which was not considered because it had not been returned to the Clerk direct. Due to the vast difference in prices, it was suspected that the size of the shrubs being quoted for may have been different and therefore it was decided to shelve the matter for now. It was suggested that regular review of costs take place to ensure the Council are getting value for money.</p> <p>Cllr. W. Jefferson left the meeting.</p> <p>b) A quotation of £240 was obtained from West Coast Thermal Ltd for the removal of asbestos from a vacant allotment. RESOLVED that the quotation be accepted and the work be undertaken.</p> <p>Cllr. J. Cook left the meeting.</p> <p>c) A quotation of £135 each for two 6' x 1' dibond signs, with rail clips and artwork was received from John Cook signs. RESOLVED that the quotation be accepted and the</p>	<p>WEJ</p> <p>WEJ</p>

	<p>work be undertaken.</p> <p>Cllr. J. Cook re-joined the meeting</p>	
104.	<p>Review of Salaries</p> <p>Following the agreement reached by the National Joint Council for Local Government Services (NJC), the Council reviewed salaries paid to staff and RESOLVED the following:-</p> <ul style="list-style-type: none"> a) Park Supervisor's hourly rate to increase to £8.55 per hour for 2016/17, to recognise the additional training they have undertaken over the last couple of years. An additional increase of £300 to be added to their annual salary for 2017/18. b) Town Clerk and Park Manager's salaries to be increased by 1% for 2016/17 and an additional 1% for 2017/18. A further review of Park Manager's salary to take place when additional information is obtained of comparable jobs and rates of pay. Salary to reflect the additional training undertaken over the last couple of years. c) Cleaners wage to remain at £7.20 which had already been increased in April 2016, in line with the National Living wage. 	
105.	<p>Amounts owing to the Town Council</p> <p>Amount owed in relation to the clearing of an allotment which will be considered by the Allotment committee.</p>	

Signed.....

Date.....